

MINUTES OF THE ANNUAL MEETING OF THE BOARD
OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

MAY 16, 1973

The annual meeting of the Board of Directors of the Bellwood Public Library was called to order at 10:50 P.M. by President Gallagher. Present were Mrs. Kaiser, Mrs. Bergo, Mrs. Clifford, Mr. Katusic and Mr. Korbek. Dr. Fletcher and Mr. Kinkel were absent.

Mrs. Clifford was appointed acting secretary in the absence of Mr. Kinkel.

COMMITTEE APPOINTMENTS:

FINANCE - Mr. Katusic, chrmn. - Mr. Kinkel and Mrs. Clifford
ADMINISTRATION - Mrs. Bergo, chrmn. - Mrs. Kaiser and Dr. Fletcher
BLDG. & GROUNDS - Mr. Kinkel, chrmn. - Mrs. Clifford and Dr. Fletcher
PUBLIC RELATIONS &
LEGISLATION - Mrs. Clifford, chrmn. - Dr. Fletcher and Mr. Kinkel
LIBRARY SYSTEMS - Mrs. Clifford, chrmn. - Dr. Fletcher and Mr. Kinkel
PLANNING & DEVE. - Mrs. Kaiser, chrmn. - Mrs. Bergo and Mr. Katusic

BOARD MEETING DATES:

A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that the Board of Directors of the Bellwood Public Library will continue to meet on the 3rd Wednesday of the month. The time of the meetings will be changed from 7:30 P.M. to 8:00 P.M. Unanimously approved by the board.

BANKING:

A motion was made by Mrs. Bergo and seconded by Mr. Katusic that the following banks be designated as repositories for library funds:

Bank of Bellwood - Savings account
1st Nat. Bank of Maywood - Savings Account
Melrose Park Nat. Bank - Savings Account, Checking Account and
Safety deposit box
Bank of Hillside - Savings account
Bank of Commerce - Savings account

Unanimously approved by the board.

A motion was made by Mrs. Clifford and seconded by Mrs. Bergo to suspend board meetings during July and August, 1973. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that the Finance Committee be empowered to pay bills during July and August, 1973. Unanimously approved by the board.

Mr. Gallagher charged the Finance Committee to hold a meeting to form a working budget for this fiscal year (1973-74).

Mr. Gallagher charged the Planning and Development Committee to work up a feasibility study for procurement of additional funds for the operation of the library. A meeting of the "committee as a whole" has been set for June 13th at 8:00 P.M.. This is a most important meeting and all board members are requested to attend promptly.

Mrs. Bergo made a motion that the meeting be closed and President Gallagher declared the meeting adjourned at 11:37 P.M.

Respectfully submitted,

Katherine Clifford

Katherin Clifford,
Acting Secretary

MINUTES OF THE MAY 16, 1973 REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC
LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:10 P.M. on May 16, 1973 in the library meeting room. Present were Mrs. Kaiser, Mrs. Bergo, Mrs. Clifford, Mr. Gallagher, Mr. Katusic and Mr. Korbel. Dr. Fletcher and Mr. Kirkel were absent.

The minutes of the April 25, 1973 meeting were read. A motion was made by Mr. Gallagher and seconded by Mrs. Clifford to accept the minutes as submitted. Unanimously approved by the board.

The Financial Report for the month of April, 1973 was presented. A motion was made by Mr. Gallagher and seconded by Mrs. Bergo to accept the report as submitted. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the month of April, 1973 was received and placed on file.

The Finance Committee presented the following reports of bills, copies of which are included as part of these minutes:

No. 234 in the amount of \$302.88
No. 234A in the amount of \$7,807.88

A motion was made by Mr. Gallagher and seconded by Mrs. Bergo that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting. Unanimously approved by the board.

A motion was made by Mr. Gallagher and seconded by Mrs. Clifford to transfer \$10,000.00 from the Bank of Commerce to the checking account at the Melrose Park National Bank. Unanimously approved by the board.

A motion was made by Mr. Gallagher and seconded by Mr. Katusic that the board approve an interim transfer of funds that was made on May 10, 1973 in the amount of \$2,000.00 from the Bank of Commerce to the checking account at the Melrose Park National Bank. Unanimously approved by the board.

COMMUNICATIONS:

Mrs. Clifford reminded the board of the birthday celebration to be held by the Bellwood Health and Welfare League on May 21st at 8:00 P.M. at the Welfare Building of Memorial Park District.

An invitation has been received from the Schaumburg Township Public Library to an open house of Sunday, June 3rd at 32 W. Library Lane, Schaumburg, from 2 to 5 P.M.

A notice was read from the Bellwood Civil Defense Dept. inviting the Library Board to their annual picnic on July 22nd from 12:00 noon at the Maywood Grove Forest Preserve.

The Board was notified that there will be a meeting of the Suburban Public Library Directors on May 31st.

The Library Directors report for the month of April, 1973 was received and placed on file.

ADMINISTRATION COMMITTEE:

A meeting was held on the 9th of May with Mr. Kirkel, Mr. Katusic, Mrs. Kaiser, Mrs. Clifford and Mr. Gallagher in attendance. The committee was informed by Mr. Korbel that Carol Petersen is leaving for a new position in June.

Miss Kathryn Zygowicz will be getting her MLS degree from Rosary College. She has been working on a part time basis for about a year and has requested full time employment after graduation. It is the recommendation of the Administration committee that Miss Zygowicz be hired as a full time Adult Librarian MLS degree, zero years at a salary of \$8,694.00 per year. A motion was made by Mr. Gallagher and seconded by Mrs. Clifford that this recommendation be accepted and that Miss Zygowicz be contacted to attend the June meeting for interview by the board. Unanimously approved by the board.

Miss Marjorie Daugherty has been with the library since 1967. She has been acting as children's librarian for a year. A motion was made by Mr. Gallagher and seconded by Mrs. Bergo that we hire Miss Daugherty as Childrens Librarian, Liberal Arts Degree, zero years at a rate of \$3.62 per hour, and that the board set up an interview with her for the June meeting. All of the foregoing with the stipulation that she receives her degree in the event she does not have it at the time of the June meeting. A roll call vote was called with the following results: Mrs. Bergo, aye - Mrs. Clifford, aye - Mr. Gallagher, aye - Mr. Katusic, nay - Mrs. Kaiser, aye - The ayes have carried this motion.

Miss Patricia Carrigan has been with the library since September 1969. It is the recommendation of the committee to promote Miss Carrigan to Library Assistant, BPL Professional Training, 1 year, at a rate of \$3.07 per hour effective May 15th with a May 1st anniversary date. A motion was made by Mr. Gallagher and seconded by Mrs. Clifford to accept the recommendations of the committee and so promote Miss Carrigan as stated. Unanimously approved by the board.

Mrs. Marie Groppi has been with us since October, 1972 at a rate of \$2.51 per hour. It is the recommendation of the committee that Mrs. Groppi be changed to the category of Library Assistant, 2 years business experience, at a rate of \$2.68 per hour effective May 15, 1973. A motion was made by Mr. Gallagher and seconded by Mrs. Bergo that the board accept the recommendations and change Mrs. Groppi's classification as stated. Unanimously approved by the board.

Miss Denise Modrow has been with us since October 1970. It is the recommendation of the committee that she be promoted to Library Assistant, 2 years BPL training as a page at a rate of \$2.68 per hour, effective May 15, 1973 with a May 1st anniversary date. A motion was made by Mr. Gallagher and seconded by Mrs. Clifford that the board accept the recommendations of the committee and change Miss Modrow's classifications as stated. Unanimously approved by the board.

An annual cost of living adjustment to our wage schedule for all non-professional employees was discussed. Mr. Korbelt recommended a 5% increase and Mr. Kirkel recommended a 7% adjustment. It is the recommendation of the committee at this time not to make any adjustment until such time as our financial situation is improved. Mr. Korbelt recommended that this matter be put back into committee.

BUILDING AND GROUNDS:

The Bellwood Garden Club has donated an evergreen tree and it has been planted at the front entrance. The secretary to the board is instructed to send a letter of thanks to the members of the club.

PUBLIC RELATIONS & LEGISLATION:

SENATE BILL #613

This is a bill created to change grants to Library Systems from .50 to .70 cents per capita and the area grant from \$18.00 per square mile to \$25.00. Mr. Korbelt stated that he would like to contact Senator Mohr with an amendment stating that 15% of the annual per capita and area grant shall be set aside to be paid directly to each village, city, district or township public library within the systems boundaries at the rate of 10.5 cents per capita and \$3.75 per square mile upon written request of the library. Mr. Gallagher recommended that the Public Relations and Legislation Committee do everything in their power to carry through on this amendment. A motion was made by Mr. Gallagher and seconded by Mr. Katusic that the necessary work and mailing be done to get our proposed amendment in the hands of all the libraries in Illinois at a cost not to exceed \$150.00. This motion is contingent upon securing sponsorship of this bill in the legislature. Unanimously approved by the board.

PLANNING AND DEVELOPMENT:

Two representatives of the architect were in the library checking our heating and cooling system. It is their opinion that our present system will be adequate for the proposed added space.

LIBRARY SYSTEMS:

There will be a meeting of the Suburban Library System for nominations and elections of officers on July 16th at 8:00 P.M. We have been asked to designate someone to represent our board at this meeting. Mr. Gallagher has been selected to attend this meeting.

UNFINISHED BUSINESS:

A meeting was held with the village finance committee (Francey, Dries, Fatz) on May 8th. The \$7,000.00 still owed to the library was discussed. Since their financial situation is poor, we suggested Federal Revenue Sharing as a source for these funds. We have been informed that the village will issue \$7,000.00 from these funds to the library. Upon receipt, letters of thanks will be sent to Mr. Francey for his efforts on our behalf and to the village board.

NEW BUSINESS:

The Library Director submitted his annual report, and a report on the Adult and Children's Programs, copies of which are included with the permanent file of these minutes.

President Kaiser stated that on the "plus" side of the years proceedings, our committees have become more active, and the length of our meetings have been shortened as a direct result. The revisions to the Rules and Regulations and the re-writing of the By-laws has been accomplished thanks to the Administration Committee. Expansion has been started this year with the retaining of the architect. We have received our long awaited funds from the village. On the minus side, we have discussed both short and long term goals for the library but little has been accomplished. Our finances have reached a critical point and some consideration has to be given to our fiscal problems. We talked about a survey of the community to discover what is wanted from the library but this was not done. Again a plus, we have had the advantages of a stable board with good attendance.

The Board thanked Mrs. Kaiser for her excellent job as president and for pointing out the expediency of committee meetings to smooth the way for business to be transacted at board meetings.

Mr. Gallagher requested that the meeting be closed and President Kaiser declared the meeting adjourned sine die at 10:50 P.M.

Respectfully submitted,

Katherine A. Clifford

Katherine Clifford, Secretary

BELLWOOD PUBLIC LIBRARY

Washington Blvd. & Bobland Avenue

Bellwood, Illinois 60104

LI 7-7393

Spring 1973

TO: Board of Directors

CONCERNING: Winter Programs 1972-73
Adult and Children's Programs

Again this year our intention was to attract people to the Library during the winter for adult films, talks and demonstrations. The four current adult films were chosen from two film rental companies. We arranged talks on Stock Investing and Income Taxes. These talks were not very successful as far as attendance was concerned. Perhaps the reason for the poor attendance was that the topics already have enough material concerning them available to the public.

The adult films were well received by those who attended. People thanked us for having the films and remarked that it was a very good idea.

The lectures and demonstrations by Sibyl and Mr. Baron were informative as well as entertaining. People enjoyed the programs on Astrology, Hypnotism and Arts and Crafts. I would recommend more of these type of programs for future entertainment. An average of about 50 adults attended each activity.

The Children's winter program consisted of nine showings of movies and cartoons and three story and activity hours for the pre-schoolers.

The children's showings were well received by both the children and their parents. Many parents questioned if the showings would be every Saturday afternoon.

An average of 78 children attended each program. The parents and children expressed interest in the beginning of the Children's Summer Program.

I enjoyed working with Mr. Korbel in trying to make the winter program a success for both the adults and the children of Bellwood.

Respectfully submitted,

Margie Daugherty
Margie Daugherty

ADULT WINTER PROGRAM ATTENDANCE RECORD

October 19:	"True Grit"	39 Adults
October 30:	Mr. Petrulis Stock Investing	12 Adults
November 6:	Mr. Petrulis Stock Investing	6 Adults
November 8:	Sibyl On Collage	20 Adults
November 13:	Mr. Petrulis Stock Investing	8 Adults
December 6:	"Rosemary's Baby"	74 Adults
December 27:	"Charley"	87 Adults
January 10:	Mr. De Filippis Taxes	14 Adults
January 17:	Mr. De Filippis Taxes	18 Adults
January 18:	Norman Mark Cancelled	
January 24:	Mr. De Fillippis Taxes	12 Adults
February 7:	"Butch Cassidy and the Sundance Kid"	180 Adults
February 27:	Mr. Baron Hypnotist	131 Adults

CHILDREN'S WINTER PROGRAM ATTENDANCE RECORD

October 28:	"Pollyanna"	126 Children
November 11:	Cartoon Parade	47 Children
November 24:	Storyhour for Pre-schoolers	26 Children
November 25:	"Adventures of Bullwhip Griffen"	87 Children
December 16:	"Santa Claus Conquers the Martians"	117 Children
January 13:	"Mr. Magoos Favorite Heroes"	99 Children
January 27:	Storyhour for Pre-schoolers	38 Children
February 10:	Cartoon Parade	122 Children
February 24:	"Frankenstein"	97 Children
March 10:	Storyhour for Pre-schoolers	28 Children
March 17:	"Three Calbelaros"	48 Children
March 24:	"Shaggy the dog"	102 Children

The expenditures were as follows:

Adult Program	
"True Grit"	\$ 85.00
Mr. Petrulis Stock Investing	Free
Sibyl On Collage	100.00
"Rosemary's Baby"	150.00
"Charley"	250.00
Mr. De Filippis Taxes	50.00
Mr. Baron Hypnotist	200.00
"Butch Cassidy and The Sundance Kid"	250.00
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Adult Total	\$1,085.00

Children's Program

"Pollyanna"	\$ 35.00
Cartoons	15.00
"Adventures of Bullwhip Griffen"	35.00
"Santa Claus Conquers the Martians"	35.00
"Mr. Magoos Favorite Heroes"	27.50
Cartoons	15.00
"Franfenstein"	52.50
"Three Calbelaros"	24.50
"Shaggy the Dod"	35.00
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Children's Total	\$274.50

The Combined Total for the Winter program 1972-73 is \$1,359.50.

BELLWOOD PUBLIC LIBRARY

Washington Blvd. & Bobland Avenue • Bellwood, Illinois 60104 • LI 7-7393

September 8, 1972

To: Board of Directors

Concerning: The 1972 Children's Summer Program and Summer Reading Club.

"Talk About Your Favorite Book" was this year's Summer Reading Club Theme. The idea behind the club was to get the children to read books and then make a book review on a cassette tape at the library. The best and final tape made by the child would be catalogued into the Children's collection of books.

We also continued with the summer program of entertainment for the children. We had Walt Disney films and cartoons, Mr. Teela, the Magician and Carolyn Stillman's Cut-Out Show. We had the Coleman Puppet Theatre for the Reading Club Award party. All activities were well received by the children as well as their parents. We are hoping for a more enthusiastic reception to the reading club next year. Sixty-eight children signed up for the reading club, but only twenty-four fulfilled the requirements to become an acting member of the club. The requirement was one book review on a cassette tape made at the library.

We raffled off one or two prizes (games purchased at Bargain Town) at every activity. Due to the cost of candybars they were only given at some of the activities. Tickets were necessary only for the live performances. An average of 137 children attended each activity. The program can be termed a success.

1972 SUMMER PROGRAM ATTENDANCE

June 19:	"A man called Flintstone" Walt Disney Film	185 Children
June 21:	Pre- school Storyhour	31 Children
June 22:	Cartoon Parade	1st Showing 2nd Showing
		257 Children 30 Children
June 26:	"Fun and fancy free" Walt Disney Film	289 Children
June 29:	Mr. Isaacson, the Ventriloquist	106 Children
June 30:	Cartoon Parade	214 Children
July 6:	"Monkeys go home" Walt Disney Film	201 Children
July 7:	"Hunting Instinct" Walt Disney Film	171 Children
July 11:	Cartoon Parade	152 Children
July 14:	Carolyn Stillman Cut-Out Show	99 Children
July 17:	Pre-school Storyhour	24 Children
July 18:	Pre-school Storyhour	23 Children
July 21:	Mr. Teela, the Magician	154 Children
July 24:	Cartoon Parade	169 Children
July 26:	"Return to Oz" Walt Disney Film	167 Children
July 28:	Costume Party and Cartoon Show	168 Children
August 25:	"The Coleman Puppet Theatre" (Reading Club Members Only)	28 Children

(2)

A budget of \$500.00 was given for this year's program.
A total of \$432.39 was spent. The expenditures were as follows:

"A man called Flintstone"	\$27.50
Pre-school Storyhour	Free
Cartoon Parade	\$10.00
"Fun and fancy free"	\$24.50
Mr. Isaacson, The Ventriloquist	\$50.00
Cartoon Parade	\$15.00
"Monkeys Go Home"	\$32.50
"Hunting Instinct"	\$24.50
Cartoon Parade	\$15.00
Carolyn Stillman	Free
Pre-school Storyhour	Free
Pre-school Storyhour	Free
Mr. Teela, Magician	\$35.00
Cartoon Parade	\$15.00
"Return to Oz"	\$22.50
Costume Party and Cartoon Show	\$10.00
Coleman Puppet Theatre	\$60.00
Candy and Prizes	\$90.89

GRAND TOTAL \$432.39

Respectfully submitted,

Margie Daugherty
Margie Daugherty