

MINUTES OF THE MAY 24, 1972 ANNUAL MEETING OF THE
BOARD OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The annual meeting of the Board of Directors of the Bellwood Public Library was called to order on May 24, 1972 at 10:05 P.M.

Members present were Mrs. Bergo, Mrs. Clifford, Mrs. Kaiser, Mr. Katusic, Mr. Kirkel and Dr. Fletcher. Mr. Gallagher was absent. The Library Director, Mr. Korbelt was present.

The meeting was turned over to Mr. Korbelt to act as Secretary during the election of officers.

Nominations for president were called. Mrs. Bergo nominated Mrs. Kaiser for president. Mr. Kirkel nominated Mrs. Bergo for president. Mrs. Bergo declined. A motion was made by Mrs. Clifford and seconded by Mr. Kirkel that the nominations be closed and the secretary be instructed to cast a unanimous ballot in favor of Mrs. Kaiser for president. The motion was approved by the unanimous consent of the board.

Nominations for vice-president were called. Mrs. Bergo nominated Mr. Gallagher for vice-president. A motion was made by Mrs. Kaiser and seconded by Mr. Katusic that nominations be closed and the secretary instructed to cast a unanimous ballot in favor of Mr. Gallagher for vice-president. The motion was approved by the unanimous consent of the board.

Nominations for Secretary were called. Mrs. Clifford nominated Dr. Fletcher for secretary. Dr. Fletcher declined. Mr. Kirkel nominated Mrs. Clifford for secretary. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser that nominations be closed and the secretary be instructed to cast a unanimous ballot in favor of Mrs. Clifford for secretary. The motion was approved by the unanimous consent of the board.

The meeting was taken over by the newly elected officers and was called to order. Members present were Mrs. Bergo, Mrs. Clifford, Mrs. Kaiser, Mr. Kirkel, Dr. Fletcher and Mr. Katusic. Mr. Gallagher was absent. Mr. Korbelt was present.

The following committee appointments were made:

FINANCE COMMITTEE: A. Bergo (Chairman)
 L. Kirkel
 T. Katusic

ADMINISTRATION COMMITTEE: K. Clifford (Chairman)
 P. Gallagher
 L. Kirkel

Further committee appointments will be deferred until the June meeting.

A motion was made by Mrs. Bergo and seconded by Mrs. Clifford to change the regular board meeting nights to the 3rd Wednesday of the month at 7:30 P.M. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Mrs. Clifford to retain the Bank of Bellwood, the Bank of Hillside, the First National Bank of Maywood and the Melrose Park National Bank as depositories for Library Savings Accounts and the Melrose Park National Bank as depository for the Library Checking Account and Safety Deposit Box, with a fifth bank to be designated at the June meeting. Unanimously approved by the board.

A motion was made by Dr. Fletcher and seconded by Mrs. Bergo not to have board meetings in July and August and to empower the Finance Committee to pay bills during those months. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Mr. Kirkel to approve the application made by St. Simeon's Cub Masters for use of the meeting room as specified in their application since this will no longer conflict with our board meeting dates. Unanimously approved by the board. A letter will be sent to them advising them of this decision and also thanking them for the \$10.00 donation which was attached to their application.

A motion was made by Mr. Kirkel and seconded by Mrs. Bergo that the library be closed the first two full weeks in August and all Saturdays in July and August and the first Saturday in September. Unanimously approved by the board.

Mrs. Bergo called for the closing of the meeting and President Kaiser declared the meeting adjourned at 10:30 P.M.

Respectfully submitted,

Katherine A. Clifford
Katherine A. Clifford,
Secretary

MINUTES OF THE MAY 24, 1972 MEETING OF THE BOARD
OF DIRECTORS OF THE BELLWOOD PUBLIC LIBRARY

The regular meeting of the Board of Directors of the Bellwood Public Library was called to order at 8:09 P.M. in the library meeting room. Present were Mrs. Kaiser, Mr. Kinkel, Mrs. Bergo, Mr. Katusic, Mrs. Clifford, Dr. Fletcher and Mr. Korbel. Mr. Gallagher was absent.

The minutes of the April 25, 1972 meeting were read and corrected as follows: The date on the appropriation approved at this meeting is to be changed to read 1972-1973 Appropriation instead of the date 1973-1974 as originally typed. A motion was made by Mrs. Bergo and seconded by Mrs. Kaiser to accept these minutes as corrected. Unanimously approved by the board.

The Financial Report for the month of April, 1972 was submitted. A motion was made by Mrs. Bergo and seconded by Mr. Kinkel to accept the report as presented. Unanimously approved by the board.

The Comparative Statement of Budget and Expenditures for the month of April, 1972 was received and placed on file.

The Finance Committee submitted the following reports of bills, a copy of which is included with these minutes:

No. 222 in the amount of \$482.50
No. 222A in the amount of \$5,807.73

A motion was made by Mrs. Bergo and seconded by Mr. Kinkel that the President, Secretary and Village Treasurer be authorized to issue voucher checks in payment of the bills presented at this meeting Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Dr. Fletcher to transfer funds as follows to the checking account at the Melrose Park National Bank:

\$1,069.56 from the Bank of Hillside
\$4,503.52 from the 1st National Bank of Maywood
\$2,210.76 from Melrose Park National Bank (sav. acct.)
\$7,783.84 TOTAL TRANSFER

Unanimously approved by the board.

A motion was made by Mr. Kinkel and seconded by Mr. Katusic to approve the Appropriation Transfers (copy included with these minutes) in accordance with suggestions received from the auditing firm of Goldman and Weiss for the audit of the fiscal year 1971-1972. Unanimously approved by the board.

COMMUNICATIONS:

Mrs. Kaiser, acting as secretary in the absence of Mr. Gallagher, read a letter from the Berkley Public Library extending an invitation to an open house for their new library building on June 4, 1972 at 2:00 P.M. A motion was made by Mr. Kinkel and seconded by Mrs. Kaiser that Mr. Korbel secure a suitable reference book as our gift to the Berkely Library for the sum of approximately \$25.00. Unanimously approved by the board.

We have received an application from St. Simeon's Cub Pack 125 for the use of the library meeting room on the following dates:

August 22, 1972	November 21, 1972	March 27, 1973
September 26, 1972	January 9, 1973	April 24, 1973
October 24, 1972	February 20, 1973	May 22, 1973

This will be held for further consideration later in the Annual meeting due to conflicting dates with the present schedule of library board meeting nights.

Mrs. Kaiser read an application from the Bellwood Human Relations Commission requesting use of the library meeting room on the following dates:

June 22, 1972 July 27, 1972 August 24, 1972

A motion was made by Mr. Kirkel and seconded by Mrs. Kaiser to allow them to use the room at no charge with the understanding that the room is limited to 125 capacity and that no smoking is permitted. Unanimously approved by the board.

The Library Director's Report for the month of April, 1972 was received and placed on file.

PERSONNEL:

Mr. Korbel requested a promotion for Marjorie Daugherty to reclassify her as BPL Professionally Trained and increase her salary to \$3.07 per hour as of June 1, 1972. A motion was made by Mr. Kirkel and seconded by Dr. Fletcher to grant this request and salary increase as stated by Mr. Korbel. Unanimously approved by the board.

A motion was made by Mrs. Bergo and seconded by Dr. Fletcher to allow Mr. Korbel to offer Susan Young a full time position and to reclassify her as BPL Professionally Trained with a salary increase to \$3.07 per hour. Unanimously approved by the board.

COMMITTEE REPORTS:

Administration Committee - No report

Building and Grounds - No report - Mr. Kirkel reported on a conversation he had with an architect. He was informed that the usual fee for services would be 7% of the cost of the entire contract. If the architect supervised the construction, the cost would be 10 or 12%.

Public Relations and Legislation - No report

UNFINISHED BUSINESS:

Mr. Kirkel read part of a news letter he had received from the Suburban Library System stating that the Elmhurst Public Library has joined the system. A motion was made by Mr. Kirkel and seconded by Mrs. Kaiser that we should re-instate our participation in the system and sign the reciprocal borrowing agreement so that we can become members in good standing. Dr. Fletcher stated that he felt that we should not discuss this until Mr. Gallagher is in attendance as he has been deeply involved in this matter. Mrs. Bergo suggested postponing this until the June meeting as we have a very full agenda for tonight's meetings. Mrs. Kaiser agreed to this postponement, but only until the June meeting. The motion

by Mr. Kirkel and the second by Mrs. Kaiser have been withdrawn for reconsideration by the board at the June Meeting.

NEW BUSINESS:

An annual report was submitted by Mr. Korbelt and copies issued to each board member on the accomplishments of the past year and goals for the coming year.

Mrs. Clifford expressed her thanks to the board for a good year. The board in return expressed their appreciation to Mrs. Clifford for remaining as president and for a job well done.

Mrs. Clifford read a letter from the S. L. S. regarding the election of a new director of that organization. Mrs. Bergo recommended postponing this matter until the June meeting when the agenda was not so crowded.

ALTA Convention: By June 16, 1972, any board members desiring to attend this convention, are to notify the board secretary giving the listing of which sessions they are attending and which luncheons or dinners they are interested in, so that reservations can be made.

A motion was made by Mr. Kirkel and seconded by Dr. Fletcher to close the meeting and President Clifford declared the meeting adjourned sine die at 10:00 P.M.

Respectfully submitted,

Padraic Gallagher

Padraic Gallagher, Secretary

APPROPRIATION TRANSFERS - 1971-1972 AUDIT

	<u>SUBTRACT</u>	<u>ADD</u>
Salaries - Prof. Serv.	\$10,000.00	
Purchase of Books		\$1,500.00
Purch. Records, film, m-film	1,100.00	
Equip. Repair & Maint.	1,700.00	
Furniture & Fixtures		7,800.00
Library Programs	2,400.00	
Periodicals & Newspapers		1,900.00
BKM Maint.		50.00
Rental Charging Machines		100.00
Telephone		100.00
Contingent		3,900.00
Lending Library Serv.		1,600.00
Hospitalization	2,000.00	
Fuel		50.00
Insurance		200.00
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	\$17,200.00	\$17,200.00

TO BE APPROVED AT MAY MEETING

*approval
5/24/72*