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to order books as approved by book committee under date of June 8 in following amounts - Special order for schools \$142.33 and regular order \$107.00

Vote: Ayes - Hunter, Anderson, Morrison, Markus
Nays - none. Motion carried.

motion
1080

Motion by Morrison, seconded by Markus that bids be secured for periodical list submitted by librarian, dated June 15, list price amount of \$81.00 and librarian be authorized to order same from lowest bidder and that upon presentation of bill for same and also upon presentation of bill for book orders of \$142.33 and \$107 that secy, pres. and treas. be authorized to issue vouchers in payment for same.

Vote: Ayes - Hunter, Anderson, Morrison, Markus
Nays - none Motion carried.

Resignation of Stringer read and placed on file.

Bid submitted by E. J. Noffs, dated June 15, for construction of closet, read and placed on file.

Motion by Morrison, seconded by Anderson that asst. librarian's (Mrs. Kemps) vacation of one week be changed to 2 weeks and that at least one week must be taken continuously, the remaining week (29 1/2 hrs.) to be taken at convenience of librarian. Vote: Ayes: Hunter, Anderson, Markus, Morrison
Nays: none Motion carried.

Motion by Anderson, seconded by Morrison that librarian be given 2 weeks vacation with pay during summer 1942. Vote: Ayes - Hunter, Anderson, Morrison, Markus. Nays -
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none. Motion carried.

Letter read announcing A. L. A. convention at Milwaukee week of June 22.

motion 1078

1079

Motion by Markus, seconded by Anderson that amount not to exceed \$25, be allowed to help defray expenses of those attending conventions and that secy, pres. and treas. be authorized to issue vouchers ^{in payment of same} upon presentation of itemized expenditures (Total amt of all ^{vouchers} not to exceed \$25).

Vote: Ayes - Hunter, Anderson, Morrison, Markus, Nays - none Motion carried.

Motion by Morrison, seconded by Anderson that adm. com. get bids and buy suitable filing cabinet and book ends and that secy, pres. and treas. be authorized to issue vouchers in payment of same upon presentation of bill for same. Vote: Ayes - Hunter, Anderson, Morrison, Markus Nays - none Motion carried.

voucher 1069

Motion by Anderson, seconded by Markus that we purchase picture of Galileo, cost One Dollar and that secy, pres. and treas. be authorized to issue voucher in payment of same. Vote: Ayes - Hunter, Anderson, Markus, Morrison Nays - none Motion carried.

voucher 1062

Motion by Morrison, seconded by Anderson, that we order 1 M letterheads and envelopes - cost \$10.50 from Wilcox Ppty Co. and that secy, pres. and treas. be authorized to issue vouchers upon presentation of bill for same. Vote: Ayes: Hunter, Anderson, Morrison, Markus Nays: none Motion carried.

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Motion by Morrison, seconded by Anderson that we adjourn. Vote: Ayes - Hunter, Anderson, Morrison, Markus Nays - none Motion carried.

President Hunter declared meeting adjourned.

Irene Markus, Secy.

Approved 9-14-42

Sept. 14, 1942

The regular meeting of the Board of Directors of the Bellwood Public Library was held Sept. 14, 1942 in the Council room at the Village hall at 8:00 o'clock. Trustees Hunter, Anderson, Schroeder, Markus and Morrison present also Librarian M. Winegarner.

The minutes of the meetings of June 8 and June 15 were read and approved.

The quarterly reports of secy. and treas. were read and placed on file.

✓ Communication from W^m Miller, Village clerk, dated 6-26-42, read. It stated that a tax voted by voters of Bellwood on April 19, 1927 was one and eight-tenths (1.8) mills, be levied for the establishment and maintenance of a free public library in the Village of Bellwood. The certified same was passed on that date.

Librarian's reports for June, July and Aug. read and placed on file.

Motion by Schroeder, seconded by Morrison that librarian be authorized to purchase books in
(contd)

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amount of \$120.38 as recommended by book com. on this date. Vote: Ayes - Anderson, Hunter, Morrison, Markus, Schroeder. Nays - none. Motion carried.

The following bills were approved by the Finance committee and presented for payment:

check 1086	Del. Bell Tel. Co.	\$16.60
1087	H. W. Wilson Co.	8.75
1088	Gaylord Bros.	13.06
1089	H. R. Hunting Co.	2.50
1090	Western News	5.74
1091	Wilcox + Follett	35.02
1092	Oak Park Pub. Lib.	12.34

Motion by Morrison, seconded by Schroeder that above bills as presented by Fin. com. be paid and that secy, pres. and Treas. be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Hunter, Anderson, Morrison, Schroeder, Markus. Nays - none. Motion carried.

1093

Motion by Morrison seconded by Schroeder that Librarian's Petty Cash Fund be reimbursed in amount of \$8.33 and that secy, pres. and treas. be authorized to issue voucher and check for same. Vote: Ayes - Hunter, Anderson, Morrison, Schroeder, Markus. Nays - none. Motion carried.

Motion by Morrison, seconded by Markus, that we cooperate with Friends of Library in making their regular October meeting a celebration of tenth anniversary of opening of Bellwood Public Library and I will expend sum not to exceed Five Dollars to help defray cost of meeting. Vote: Ayes - cont'd

(cont'd)

Hunter, Anderson, Morrison, Schroeder, Markus. Nays - none - Motion carried. Schroeder was excused at this time.

Asst. lib. Mrs. Jessie L. Kemp asked for leave of absence.

Motion by Morrison seconded by Anderson that Mrs. E. W. Kemp be granted a temporary leave of absence. Vote: Ayes - Hunter, Anderson, Morrison, Markus. Nays - none. Motion carried.

Motion by Anderson seconded by Markus that library be closed temporarily on Sat. beginning Oct. 1, due to asst. lib. leave of absence.

Vote: Ayes - Hunter, Anderson, Morrison, Markus. Nays - none. Motion carried.

Motion by Markus, seconded by Morrison that Mrs. Kemp be given extra vacation pay to make total of one calendar month for summer of 1942 and that ~~sec.~~ pres. and treas. be authorized to issue voucher at time of her leaving for same. Vote: Ayes - Hunter, Anderson, Morrison, Markus. Nays - none. Motion carried.

Motion by Markus seconded by Morrison that Mrs. Margaret Peters be interviewed by Miss McKay in regard to working part time in the library.

Any part time library help not to exceed 15 hrs. per weekly average at 50 (fifty) cents per hour.

Vote: Ayes - Hunter, Anderson, Morrison, Markus. Nays - none. Motion carried.

Pursuant to Chap. 81 sec. 11 of the Library Laws of the state of Ill., motion

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made by Markus, seconded by Morrison, that president be authorized to ask Howard B. Lewis, 924 Twenty second avenue, to serve as member of Board of Library Directors of Bellwood Public Library until next election (April 1943) to fill vacancy caused by resignation of Ed. Stringer. If he accepts, duties to be assumed at once. If he refuses president is to then contact L. Stimmer, as second choice and J. Rockholm as third choice. Secretary to notify Village Clerk as soon as Director is secured. Vote: Ayes: Hunter, Anderson, Morrison, Markus. Nays: none Motion carried.

Motion by Anderson, seconded by Markus, we adjourn. Vote: Ayes: Hunter, Anderson, Markus, Morrison, Nays: none Motion carried.

Lucene Markus, Secy

Approved Oct. 12, 1942

October 12, 1942

The regular meeting of the Board of Directors of the Bellwood Public Library was held October 12, 1942, in the Council Room at the Village Hall at 8:00 o'clock. Trustees present: Hunter, Morrison, Schroeder, Anderson, Lewis, also Librarian Winegarner. Absent: Markus, ~~Anderson~~.

Howard B. Lewis, recently appointed to fill out the term of Stringer, presented his credentials and was formally accepted as a member of the board.

The minutes of the meeting of June 8 were read and approved, with Librarian Winegarner as secretary pro tem.

A communication was read from Assistant Librarian Kemp, under date of October 15, thanking the board for the extended vacation and increase in rate of pay recently granted her.

The librarian's report for September was read and placed on file.

President Hunter read new committee lists as follows: Administration — Anderson, chairman, Schroeder, Markus; Finance — Morrison, Chairman, Lewis, Schroeder; Books — Markus, Chairman, Morrison, Lewis; Publicity — Lewis, Chairman, Markus, Anderson.

Motion ^{made} by Morrison, seconded by Anderson, authorizing the librarian to order books to the amount of \$29.07. Vote: Ayes — Morrison, Lewis, Schroeder, Anderson. Nays — None. Motion carried.

Motion made by Schroeder, seconded by Anderson, empowering the librarian to order book ends not to exceed 100. Vote: Ayes — Morrison, Lewis, Schroeder, Anderson. ^{Nays — None} Motion carried.

The following bills were approved by the Finance committee and presented for payment.

Edwin Allen Co.	76.18
Follett	19.46

1098

1099

voucher 1140

Motion by Morrison, seconded by Schroeder, that Librarian's Petty Cash be reimbursed in amount of \$4.35, and that secretary, president, and treasurer be authorized to issue voucher and check for same. Vote: Ayes - Morrison, Lewis, Schroeder, Anderson. Nays - none. Motion carried.

Motion by Morrison, seconded by Schroeder, that voucher and check 1069, issued in amounts of \$1.00 each to World Book, be changed to read "Mrs. A. R. Renisch." Votes: Ayes - Morrison, Lewis, Schroeder, Anderson. Nays - none. Motion carried.

The meeting was declared adjourned.

Marret Winegarner
Secretary Protem

November 9, 1942

The regular meeting of the Board of Directors of the Bellwood Public Library was held in the Council Room of the Village Hall at 8:00 P.M. on November 9.

The minutes of October 12 were read and approved.

Trustees present: Hunter, Morrison, Schroeder, Lewis, also Librarian Winegarner. Absent: Trustees: Anderson, Markus

The librarian's report was read and placed on file.

The librarian reported having attended sessions of the Illinois Library Association annual meeting, held in Chicago.

Motion by Morrison, seconded by Lewis, that the librarian be authorized to order books to the amount of \$60.62. Vote: Ayes - Schroeder, Lewis, Morrison. Nays - none. Motion carried.

The following bills were approved by the Finance Committee and presented for payment.

chwr 1103	Follett Book Co.	56.75
1104	Institute for Research	7.50
1105	H. R. Huntington Co.	.70
1106	J. A. Anderson	2.50
1107	Bell Telephone Co.	6.30
1109	Jessie L. Kemp	33.00

1110 Motion by Morrison, seconded by Lewis, that these bills be paid, and that vouchers and checks be drawn by secretary, president, and treasurer for same. Vote: Ayes - Morrison, Lewis, Schroeder. Nays - none. Motion carried.

Motion by Morrison, seconded by Schroeder, that a periodicals bill for \$6.5 from H. W. Wilson, approved by the Finance Committee, be paid, and that vouchers and checks be drawn by secretary, president, and treasurer for same. Vote: Ayes - Morrison, Schroeder, Lewis. Nays - none. Motion carried.

Treasurer's quarterly report was read and placed on file.

Secretary's quarterly report was read and placed on file.

Motion by Schroeder, seconded by Morrison, that the librarian be authorized to send binding books to the amount of approximately \$15.00. Vote: Ayes - Morrison, Lewis, Schroeder. Nays - none. Motion carried.

Motion by Lewis, seconded by Schroeder, we adjourn. Vote: Ayes - Morrison, Lewis, Schroeder. Nays - none. Motion carried.

Merret Winegarner, Secy pro tem

Approved Dec. 14, 1942

Dec. 14, 1942

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday evening, December 15, 1942, in the Council Room of the Village Hall. Present were Trustees Hunter, Morrison, Anderson, Lewis, Markus, and Librarian Winegarner. Trustee Schroeder was absent.

The minutes of the meeting of November 9 were read and approved.

The librarian's report was read and placed on file.

A letter of congratulation from the Bellwood Village Board on the tenth anniversary of the library was read and placed on file.

Motion by Markus, seconded by Anderson, that the librarian be authorized to order the list of books dated December 14 and approved by the book committee in amount of \$35.72 and that she also be authorized to order duplicate juvenile books in amount not to exceed \$50.00.

Vote: Ayes—Lewis, Morrison, Hunter, Anderson, Markus. Nays—none. Motion carried.

The following bills were approved by the Finance Committee and presented for payment.

1113	Edwin Allen	19.45
1114	Follett Book Co.	79.53
1115	Editorial Research	
	Reports	1.00
1116	Gaylord Bros.	12.44
1117	Ill. Bell. Tel. Co.	11.10
1118	Jessie L. Kemp	27.75
1119		12.77

Motion by Morrison, seconded by Anderson, that above bills be paid and that president, secretary, and treasurer be authorized to issue voucher and checks for same. Vote: Ayes—Lewis, Morrison, Hunter, Anderson, Markus. Nays—none. Motion carried.

Motion by Morrison, seconded by Markus, that Librarian's Petty Cash be reimbursed in amount of \$17.25, and that secretary, president, and treasurer be authorized to issue voucher and check for same. Vote: Ayes - Lewis, Morrison, Hunter, Anderson, Markus. Nays - none. Motion carried.

1120 Motion by Morrison, seconded by Lewis, that we pay Village of Bellwood \$75.00 as rent from November 1, 1942, to January 31, 1943, and that secretary, president and treasurer be authorized to issue voucher and check in payment of same. Vote: Ayes - Lewis, Morrison, Hunter, Anderson, Markus. Nays - none. Motion carried.

Motion by Morrison, seconded by Markus, that the administrative committee be authorized to purchase cataloging roller for typewriter and storage cabinet at the lowest amount possible. Vote - Ayes, Lewis, Morrison, Hunter, Anderson, Markus. Nays - none. Motion carried.

Motion by Lewis, seconded by Anderson, that we adjourn. Vote: Ayes - Lewis, Morrison, Hunter, Anderson, Markus. Nays - none. Motion carried.

President Hunter declared the meeting adjourned.

Irene Markus
Recy.

Approved January 11, 1943

January 11, 1943

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday evening, Jan. 11, 1943, at 8:00 P.M. in the Council Room of the Village Hall. Present: Trustees Hunter, Morrison, Lewis, Schroeder, also Librarian Winegarner. Absent: Trustees Markus and Anderson.

The minutes of the meeting of December 14 were read and approved.

The librarian's report was read and placed on file.

1129 The following bills were approved by the Finance Committee and presented for payment:

Follett Book Co. 18.04

Jessie L. Kemp 24.27

Motion by Morrison, seconded by Lewis, that these bills be paid, and that secretary, president, and treasurer be authorized to issue vouchers and checks for same. Vote: Ayes - Hunter, Morrison, Lewis, Schroeder. Nays - none. Motion carried.

1126 Motion by Morrison, seconded by Lewis, that a bill from the A.L.A. for periodicals in the amount of \$3.00 be paid, and that secretary, president, and treasurer be authorized to issue voucher and check for same. Vote: Ayes - Hunter, Morrison, Lewis, Schroeder. Nays - none. Motion carried.

1128 Motion by Morrison, seconded by Lewis, that the quarterly payment of \$62.50, due January 15 on contract with Oak Park Public Library, be paid, and that secretary, president, and treasurer be authorized to issue voucher and check for same. Vote: Ayes - Hunter, Morrison, Lewis, Schroeder. Nays - none. Motion carried.

1127 Motion by Morrison, seconded by Lewis, that Librarian's Petty Cash be reimbursed to the amount of \$3.42, and that secretary, president, and treasurer be authorized to issue voucher and check for same. Vote: Ayes - Hunter, Morrison, Lewis, Schroeder.

Nays - none. Motion carried.

Motion by Morrison, seconded by Lewis, that approximately 30 books be sent to the bindery this month. Vote: Ayes - Hunter, Morrison, Lewis, Schroeder.

Nays - none. Motion carried.

Motion by Schroeder to adjourn. The meeting was declared adjourned.

Mervet Winegarner
Sec Protem

Approved February 8, 1943

Feb. 8, 1943

The regular meeting of the Board of Directors of the Bellewood Public Library was held Feb. 8, 1943 in the Council room at the village hall at 8:00 o'clock. Trustees Schroeder, Hunter, Morrison, Markus and librarian Winegarner present. Trustees Anderson and Lewis absent.

The minutes of the meeting of Jan. 11 were read and approved.

The librarian's report was read and placed on file.

The secretary's report was read and placed on file.

The treasurer's quarterly report was read and being incomplete was held for rereading at next meeting.

The following bills were approved by the Finance Committee and presented for payment:

1131	Edwin Allen Co.	\$39.52
1132	Fallett Book Co.	20.89
1133	Gaylord Bros.	13.41
1134	Edmark	10.00
1135	Del. Bell. Tel. Co.	5.35-
1136	Jessie L. Kemp	37.45

Motion by Morrison, seconded by Schroeder that above bills as presented by Finance committee be paid and that secy, pres. and treas. be authorized to issue vouchers and checks in payment of same. Vote: Ayes: Schroeder, Hunter, Morrison, Markus Nays: none Motion carried.

1137 Motion by Morrison, seconded by Schroeder that librarians petty cash be reimbursed in amount of \$4.25 and that secy, pres. and treas. be authorized to issue voucher and check in payment of same. Vote: Ayes: Schroeder, Hunter, Morrison, Markus Nays: none Motion carried.

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#138

Motion by Morrison seconded by Markus that A. L. A. membership in amount of Five Dollars be renewed and secy, pres. & treas. be authorized to issue vouchers and check in payment of same. Vote: Ayes - Schroeder, Hunter, Morrison, Markus.

Nays - none Motion carried.

Motion by Markus, seconded by Morrison that librarian be authorized to order juvenile books approved by book com. under date of Feb. 8 in amount of \$28.42. Vote: Ayes - Schroeder, Hunter, Morrison, Markus. Nays - none.

Motion carried.

Motion by Markus, seconded by Schroeder that the meeting adjourn. Vote: Ayes - Schroeder, Hunter, Morrison, Markus. Nays - none Motion carried.

Irene Markus, Secy.

Approved March 8, 1943.

March 8, 1943

The regular meeting of the Board of Directors of the Bellwood Public Library was held March 8, 1943 in the Council room at the Village Hall at 8:00 o'clock. Trustees Lewis, Hunter, Anderson, Markus Morrison and librarian Vinegarner present. Trustee Schroeder absent.

The minutes of the meeting of Feb. 8 were read and approved.

The sec'y reported that on Feb. 18 the book com. had approved list of adult books, cost approx. \$37.00, same to be ordered at once by librarian.

The treasurers corrected quarterly report was read and placed on file.

The librarians report was read and placed on file.

Motion by Markus seconded by Morrison that librarian be authorized to order books in amount of \$45.18, list having been approved and presented by book com. Vote: Ayes - Morrison, Lewis, Hunter, Anderson, Markus Nays - none Motion carried.

The following bills were approved by the Finance Com. and presented for payment:

1141	Jessie L. Kemp	\$36.37
1142	Follett Book Co.	53.96
1143	Western News	24.46
1144	H. W. Wilson Co.	8.00
1145	Ill. Bell Tel. Co.	5.95

Motion by Morrison seconded by Lewis that above bills as presented by Fin. com. be paid and that sec'y, pres. and treas. be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Anderson, Hunter,

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Lewis, Morrison, Markus. Nays - none
Motion carried.

1946

Motion by Morrison, seconded by Lewis that librarians petty cash be reimbursed in amount of \$4.86 and that secy, pres. and treas. be authorized to issue vouchers ^{and checks} in payment of same. Vote: Ayes - Morrison, Lewis, Hunter, Anderson, Markus Nays - none
Motion carried.

Motion by Morrison, seconded by Anderson that we order one thousand half sheets of stationery ^(letter heads) from Wilcox Ptg. Co. Vote: Ayes - Morrison, Lewis, Hunter, Anderson, Markus. Nays - none. Motion carried.

Motion by Morrison, seconded by Markus that librarian be authorized to send books to bindery, approximate cost of same not to exceed Fifty dollars. Vote: Ayes - Morrison, Lewis, Hunter, Anderson, Markus. Nays - none. Motion carried.

Motion by Anderson, seconded by Markus that we adjourn. Vote: Ayes - Morrison, Lewis, Hunter, Anderson, Markus. Nays - none. Motion carried.

President Hunter declared the meeting adjourned.

Irene Markus, Secy

Approved April 12, 1943

April 12, 1943

The regular meeting of the Board of Directors of the Bellwood Public Library was held April 12, 1943 in the Council Room of the Village Hall at 8:00 p.m. Trustees Hunter Lewis, Morrison, Schroeder Anderson and Librarian Winegarner present. Trustee Markus absent.

The minutes of the meeting of March 8 were read and approved.

The librarian's report for March was read and placed on file.

Motion by Anderson, seconded by Schroeder that librarian be authorized to order list of books as submitted by book Com. under date of April 12 in amount of \$57.36. Vote: Ayes - Lewis, Morrison, Schroeder, Anderson, Hunter. Nays - none Motion carried.

The following bills were approved by the Finance Com. and presented for payment

1150	Follett Book Co.	\$ 11.18
1151	Edwin Allen Co.	25.55
1152	Ill. Bell Tel. Co.	5.60
1153	Wilcox Ptg. Co.	5.00
1154 1155	Jessie L. Kemp	35.70

Motion by Morrison, seconded by Anderson, that above bills as presented by Fin. Com. be paid and that secy, pres. and treas. be authorized to issue vouchers and checks for same.

Vote: Ayes - Lewis, Morrison, Schroeder, Anderson, Hunter. Nays - none Motion carried.

1156 Motion by Morrison, seconded by Anderson that librarians petty cash be reimbursed in amount of \$5.96 and that secretary, president and treasurer be authorized to issue voucher and

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check for same. Vote: Ayes: Lewis, Morrison, Schroeder, Anderson, Hunter. Nays - none. Motion carried.

1157

Motion by Morrison, seconded by Schroeder that the quarterly payment of \$62.50, due April 15 on contract with the Oak Park Public Library, be paid and that secretary, president and treasurer be authorized to issue voucher and check in payment of same. Vote: Ayes: Lewis, Morrison, Hunter, Schroeder, Anderson. Nays - none. Motion carried.

Motion by Morrison, seconded by Lewis, that P. J. Carter & Co. be authorized to audit books at close of fiscal year and have audit ready for May meeting. Vote: Ayes: Lewis, Morrison, Schroeder, Anderson, Hunter. Nays - none. Motion carried.

Motion by Anderson, seconded by Lewis that we adjourn. Vote: Ayes: Lewis, Morrison, Schroeder, Anderson, Hunter. Nays - none. Motion carried.

President Hunter declared the meeting adjourned.

Secretary pro-tem

Approved May 10, 1943

May 10, 1943

The regular meeting of the Board of Directors of the Bellewood Public Library was held Monday evening, May 10, 1943 at 8:00 o'clock. Trustees Hunter, Lewis, Morrison, Markus and librarian Winegarner present. Trustees Anderson and Schroeder absent.

The minutes of the meeting of April 12 were read and approved.

The librarians monthly report was read and placed on file.

The secretary's quarterly report was read and placed on file.

Trustee Schroeder arrived.

The special com. (Morrison, Lewis and Markus) who were to make survey of books borrowed from Oak Park presented a statistical report which was placed on file.

Motion by Lewis, seconded by Schroeder, that we give Oak Park Public Library notice that we discontinue present contract service with them as of July 15, 1943.

Vote: Ayes - Lewis, Schroeder, Markus, Morrison. Nays - none Not Voting - Hunter
Motion carried.

Motion by Markus, seconded by Morrison that librarian be authorized to order books in amount of \$38.09 as recommended by book com. on this date. Vote: Ayes - Lewis, Schroeder, Hunter, Morrison, Markus Nays - none. Motion carried.

The following bills were approved by the Finance com. and presented for payment:

Western News \$30.12 (cont'd).

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1161	Oak Park Pub. Lib.	*23.56
1162	Edwin Allen	9.18
1165	Jessie L. Kemp	37.70

Motion by Morrison, seconded by Lewis that above bills be paid and that secy, pres. and treas. be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Lewis, Schloeder, Morrison, Hunter, Markus Nays - none Motion carried.

Motion by Morrison, seconded by Lewis that we renew subscription to Star-Progress and that secy, pres. and treas. be authorized to issue voucher and check in payment of same. Vote: Ayes - Lewis, Schloeder, Morrison, Hunter, Markus Nays - none Motion carried.

Motion by Morrison, seconded by Lewis that Librarians petty cash be reimbursed in amount of \$2.37 and that secy, pres. and treas. be authorized to issue voucher ^{and check} in payment of same. Vote: Ayes - Lewis, Schloeder, Morrison, Hunter, Markus Nays - none Motion carried.

Motion by Morrison, seconded by Markus that we adjourn sine die. Vote: Ayes - Lewis, Schloeder, Morrison, Hunter, Markus. Nays - none. Motion carried.

President Hunter declared the meeting adjourned.

Irene Markus
Secretary.

Approved June 14, 1943

May 10, 1943

The annual meeting of the Board of Library Directors of the Village of Beekwood was held Monday evening, May 10, 1943 at 9:40 p.m. in the Council Room at the Village hall.

Secretary Irene Markus opened the meeting and reported receipt from Village Clerk, Wm J. Miller, of credentials and official commission of Hedwig Morrison and H.B. Lewis as newly elected directors for terms of six years each (to serve until April 1949). Secretary then presented credentials to directors.

M. Winegarner, librarian, served as secretary pro tem. Roll was called with Trustees Lewis, Hunter, Schroeder, Morrison and Markus present. Trustee Anderson absent.

Board proceeded to election of president.

Morrison nominated Markus for president. There being no further nominations, motion by Morrison, seconded by Lewis, that Markus be declared elected president and that secy protem cast unanimous ballot for same. Vote: Ayes - Schroeder, Hunter, Lewis, Morrison. Nays - None. Motion carried. Secy did cast ballot.

Anderson nominated Anderson for same. Vote by ballot gave Lewis 3, Anderson 2. Lewis was declared elected vice president.

Morrison nominated Anderson for secretary. There being no further nominations, motion by Lewis, seconded by Morrison, that Anderson be declared elected secretary and that secy protem cast unanimous ballot for same. Vote: Ayes - Schroeder, Hunter, Lewis, Markus, Morrison. Nays - None. Motion carried. Secy did cast ballot.

In the absence of secy elect Anderson

Librarian Winegarner continued as secy protem for the balance of the meeting.

Hunter nominated Morrison for treasurer. Morrison nominated Schroeder for same. Vote by ballot gave Morrison 4, Schroeder 1. Morrison was declared elected treasurer.

1177

Motion by Lewis, seconded by Schroeder, that we secure treasurer's bond from Hunter & Co., and that secretary, treasurer, and president be authorized to issue voucher and check in payment of same. Vote: Ayes - Schroeder, Hunter, Lewis, Markus, Morrison. ^{Nays} ^{None}. Motion carried. ~~Secretary~~

President Markus appointed committees as follows: Finance: Lewis, Schroeder, Hunter; Books: Hunter, Morrison, Lewis; Administration: Schroeder, Morrison, Hunter; Publicity: Hunter, Lewis, Schroeder.

Motion by Schroeder, seconded by Morrison, that we accept audit and publish pages 1, 2, and Exhibit B, cost not to exceed \$10. Vote: Ayes - Hunter, Schroeder, Morrison, Lewis, Markus. Nays - None. Motion carried.

President Markus declared the meeting adjourned.

Merret Winegarner
Secy protem

Approved June 14, 1943

June 14, 1943

The regular meeting of the Board of Directors of the Bellwood Public Library was held June 14, 1943, in the Council Room of the Village Hall at 8:00 P.M. Trustees Markus, Hunter, Lewis, Schroeder, and Librarian Winegarner present. Trustees Anderson and Morrison absent. In the absence of secretary Anderson librarian Winegarner acted as secretary pro tem.

The minutes of the regular and annual meetings of May 10, 1943, were read and approved.

A letter was read from the Oak Park Library Board, under date of May 22, in regard to the discontinuation of the contract relationship with the Bellwood Public Library Board.

The librarian's report was read and placed on file.

The resignation of John A. Anderson as trustee, to take effect June 14, was read and placed on file.

The following proposed budget for the fiscal year May 1, 1943, to April 30, 1944, was submitted by Finance Chairman Lewis:

Librarians' salaries	\$ 2700.00
Janitor's salary	200.00
Rent	300.00
Books	1800.00
Periodicals	100.00
Rebinding books	400.00
Supplies	225.00
Furniture	150.00
Insurance	50.00
Telephone	75.00
Convention expenses	50.00
Book transportation	50.00
Printing	30.00
Stationery	40.00
Auditing	50.00

Book service - Oak Park	62.50
Miscellaneous	50.00
	<u>6 332.50</u>

Motion by Lewis, seconded by Schroeder, that above budget as presented by the Finance Committee be accepted and copy sent to the Village Clerk. Vote: Ayes - Hunter, Lewis, Schroeder, Markus. Nays - None. Motion carried.

The following bills were approved by the Finance Committee for payment:

1170	Wm. J. Mink	25.31
1171	P. J. Carter	30.00
1172	Wilcox Printing Co.	10.00
1173	Edmark Typewriter Shop	.77
1174	Western News Co.	93.64
1179	Jessie L. Kemp	44.45
1176	Ill. Bell Telephone Co.	17.55

Motion by Lewis, seconded by Hunter, that above bills as presented by the Finance Committee be paid and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Markus, Hunter, Schroeder, Lewis. Nays - None. Motion carried.

1178 Motion by Lewis, seconded by Hunter, that we pay the Village of Bellwood \$150.00 as rent from Feb. 1 to Aug. 1, and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Markus, Hunter, Schroeder, Lewis. Nays - None. Motion carried.

1180 Motion by Hunter, seconded by Lewis, that librarian's petty cash be reimbursed in amount of \$16.64, and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Markus, Hunter, Schroeder, Lewis. Nays - None. Motion carried.

Bill of J. H.
- 1184

Motion by Schroeder, seconded by Lewis, that we pay telephone bills as they become due during the months of July and August, when approved by the Finance Committee, and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same.

Vote - Motion by Hunter, seconded by Lewis, that librarian write for bids on list of magazines dated June 14, 1943, in gross amount of \$51.50, as submitted to Book Committee, and that secretary, president, and treasurer be authorized to issue voucher and check in payment of same. Vote: Ayes - Hunter, Markus, Lewis, Schroeder. Nays - None. Motion carried.

Motion by Hunter, seconded by Lewis, that librarian be authorized to send to the bindery books not to exceed cost of \$100.00, and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Hunter, Lewis, Schroeder, Markus. Nays - None. Motion carried.

\$21.00 -
1185

Motion by Hunter, seconded by Lewis, that librarian be authorized to order the Cumulative Book Index in the following forms: (1) the 1938-1942 bound volume at \$25.00, payable on the annual installment basis of \$5.00 for five years; (2) the Current Service at \$16.00 a year, and that secretary, president, and treasurer be authorized to issue voucher and check in payment of same. Vote: Ayes - Markus, Lewis, Hunter, Schroeder. Nays - None. Motion carried.

Motion by Hunter, seconded by Lewis, that we accept bid of J.C. Horne for shelf building, under date of June 14, for \$22.80. Vote: Ayes - Markus, Hunter, Lewis, Schroeder. Nays - None. Motion carried.

Motion by Lewis, seconded by Schroeder, that librarian's salary be increased to \$125.00 a month, retroactive to June 1. Vote: Ayes - Markus, Hunter, Lewis, Schroeder. Nays - None. Motion carried.

Motion by Hunter, seconded by Lewis, that the assistant's hours be increased to $19\frac{1}{2}$ a week. Vote: Ayes - Markus, Hunter, Lewis, Schroeder. Nays - None. Motion carried.

Motion by Schroeder, seconded by Lewis, that the assistant librarian be given two weeks' vacation at the rate of hours and pay voted at this meeting. Vote: Ayes - Markus, Hunter, Lewis, Schroeder. Nays - None. Motion carried.

Motion by Schroeder, seconded by Lewis, that the librarian be given two weeks' vacation. Vote: Ayes - Markus, Hunter, Lewis, Schroeder. Nays - None. Motion carried.

President Markus declared the meeting adjourned.

Meret Winegarner
Secretary pro tem

September 13, 1943

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday evening, September 13, 1943, in the Council Room of the Village Hall at 8:00 P.M. Trustees Hunter, Morrison, Markus, Schroeder and Librarian Winegarner present. Trustee Lewis absent. Librarian Winegarner acted as secretary pro tem.

The minutes of the meeting of June 14 were read and approved.

Librarian's reports for June, July, and August were read and placed on file.

The Finance Committee reported the issuing of vouchers and checks on July 26 to Illinois Bell Telephone Company in amount of \$6.00 and to H.W. Wilson in amount of \$21.00 as per minutes of June 14.

The Finance Committee approved and presented the following bills for payment:

Jessie L. Kemp	43.75
Ill. Bell. Tel. Co.	11.10
Gaylord Bros.	4.70
J.C. Horne	22.80
Edwin Allen Co.	93.17
Western News Co.	115.91

Motion by Hunter, seconded by Schroeder, that above bills as presented by Finance Committee be paid, and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Hunter, Schroeder, Morrison, Markus. Nays - none. Motion carried.

Motion by Morrison, seconded by Hunter, that the librarian be authorized to order books in amount of \$33.13 as recommended by Book Committee on this date. Vote: Ayes - Hunter, Schroeder, Morrison, Markus. Nays - none. Motion carried.

Motion by Hunter, seconded by Morrison, that the librarian be authorized to order juvenile books in amount not to exceed \$15.00, list to be

submitted to and approved by Book Committee between this date and the date of the regular October meeting, in lieu of the regular juvenile book orders of September and October. Vote: Ayes - Hunter, Morrison, Schroeder, Markus. Nays - none. Motion carried.

Motion by Hunter, seconded by Schroeder, that Librarian's Petty Cash be reimbursed to the amount of \$10.40, and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Hunter, Schroeder, Morrison, Markus. Nays - none. Motion carried.

Motion by Morrison, seconded by Schroeder, that librarian be authorized to order 500 overdue postals, government postals to be purchased from Petty Cash, printing bill to be presented in the usual way. Vote: Ayes - Hunter, Schroeder, Morrison, Markus. Nays - none. Motion carried.

Secretary's and treasurer's quarterly reports were read and placed on file.

Motion by Schroeder, seconded by Morrison, that the librarian be authorized to parcel post Arnold's "Commandes" for rebinding, other books now in need of rebinding to be held until October, to avoid paying transportation charges. Vote: Hunter, Schroeder, Morrison, Markus. Nays - none. Motion carried.

Hunter nominated Schroeder for secretary to fill the vacancy caused by the resignation of Trustee Anderson from the board in June. Vote: Ayes - Hunter, Morrison, Markus. Not voting: Schroeder. President Markus declared Schroeder elected as secretary.

Motion by Morrison, seconded by Schroeder, that the president be authorized to ask P. H. Meyer, 307 South 26th Avenue, to serve as member of the Board of Directors of the Bellwood Public Library until next election (April, 1945) to fill

October 11, 1943

The regular meeting of the Board of Directors of the Bellwood Public Library was held in the Council Room of the Village Hall at 8:00 P.M. In the absence of President Markus, Vice-President Lewis called the meeting to order and reported receipt from the Village Clerk Miller of credentials and official commission of P. H. Meyer as newly appointed director to serve until next election (April, 1945) to fill the vacancy caused by the resignation of John A. Anderson.

The roll was called, with Trustees Hunter, Lewis, Morrison, Meyer, Schroeder, and Librarian Winegarner present. Trustee Markus absent.

At this point Trustee Hunter left.

The librarian's report was read and placed on file.

Due to change in personnel of board and election of a new secretary, standing committees were reassigned as follows: Administration - Schroeder, Morrison, Hunter; Finance - Lewis, Hunter, Meyer; Books - Morrison, Lewis; Publicity - Hunter, Lewis, Meyer.

The following bills were approved by the Finance Committee and presented for payment:

# 1206	Wilcox Printing Co.	\$ 4.25
# 1205	Western News Co.	50.84
# 1207	Edwin Allen Co.	.91
# 1209	Jessie L. Kemp	54.65 - Less 11 ⁰⁰ Withholding Tax or 43.65

Motion by Schroeder, seconded by Meyer that above bills as presented by the Finance Committee be paid, and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same.

Vote: Ayes - Schroeder, Lewis, Meyer, Morrison. Nays - none. Motion carried.

Morrison reported for Book Committee the authorization of a juvenile book order, under date of September 29, in lieu of the regular September and October juvenile lists.

Motion by Morrison, seconded by Lewis, that the librarian be authorized to order list of books as submitted by Book Committee under date of October 11 in amount of \$33.79.

Vote: Ayes - Schroeder, Lewis, Meyer, Morrison. Nays - none. Motion carried.

Librarian's report was read and placed on file.

1208 Motion by Schroeder, seconded by Meyer, that Librarian's petty cash be reimbursed in amount of \$19.55, and that secretary, president, and treasurer be authorized to issue vouchers and checks in payment of same.

Vote: Ayes - Schroeder, Lewis, Meyer, Morrison. Nays - none. Motion carried.

Motion by Morrison, seconded by Schroeder, that librarian be authorized to send books to bindery in amount not to exceed \$75.00.

Vote: A yes - Schroeder, Lewis, Meyer, Morrison. Nays - none. Motion carried.

The meeting was declared adjourned.

A. E. Schroeder
Secretary

Approved Nov. 8, 1943

Library until next election (April, 1945) to fill

the vacancy caused by the resignation of John A. Anderson. If he accepts, duties to be assumed at once. Secretary to notify Village Clerk as soon as Director is secured. Vote: Ayes - Hunter, Schroeder, Morrison, Markus. Nays - none. Motion carried. The meeting was declared adjourned.

Approved October 11, 1943

(Meeting of Oct. 11, 1943 on P. 379 attached)

Nov. 8 1943

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday, Nov. 8, 1943 at 8:00 P. M. in the Council Room of the Village Hall. Trustees Markus, Lewis, Schroeder, Meyer, Morrison ~~and~~ Hunter and Librarian Winegarner present.

The Secretary's report was read and placed on file. The Secretary's and Treasurer's quarterly reports were read and placed on file.

The Finance Committee approved and presented the following bills for payment:

# 1212	Western News Co	100.23
# 1213	Ill. Bell Telephone Co	5.55
1214	Jessie L. Kemp	35.30
1215	H.W. Wilson	6.00

Motion by Schroeder, Seconded by Morrison that above bills as presented by the Finance Committee be paid, and that Secretary, President and Treasurer be authorized to issue vouchers and checks in payment of same. Vote - Ayes - Markus, Lewis, Schroeder, Morrison, Hunter. Nays - none. Motion carried.

12-15 Motion by Lewis Seconded by Schroeder that a H.W. Wilson periodicals bill for \$15 be paid and that Sec. Pres. and Treas. be authorized to issue vouchers and check in payment of same.

Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter
Nays - None. Motion carried.

#1217 Motion by Lewis, Seconded by Meyer that rent be paid to the Bellwood Village Board for six months to Feb. 1, 1944 to the amount of 150⁰⁰ and that Sec. Pres and Treas. be authorized to issue vouchers and check in payment of same.

Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter
Nays - None. Motion carried.

Motion by Hunter Seconded by Morrison that the Librarian be authorized to order books in the amount of \$94¹⁶ as presented by the Book Committee under this date. Vote: Ayes - Markus, Lewis, Schroeder, Morrison
Hunter Nays - None. Motion carried.

#1216 Motion by Lewis, Seconded by Schroeder, that Librarian's Petty Cash be reimbursed in amount of \$10³² and that Sec. Pres and Treas. be authorized to issue vouchers and check in payment of same. Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter
Nays - None. Motion carried.

Motion by Schroeder, Seconded by Lewis that we accept the bid of J. C. Horne for for shelf building in the book room. Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter. Nays - None. Motion carried.

The Secretary read the request of the Librarian for release from her duties to accept a position with the Illinois State Library. Motion by Morrison, Seconded by Meyer, that the request be granted as a resignation, effective Dec. 1, 1943 subject to the approval of the Administration Committee. Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter. Nays - None. Motion carried.

Motion by Lewis Seconded by Morrison that the Administration Committee immediately approach and if possible secure the services of Mrs. Kemp as Librarian to fill the vacancy caused by the resignation of Miss Vinegar at a salary of 125⁰⁰ per mo. at a 40 hour week

Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter
Nays - none. Motion carried.

Mrs. Kemp agreed to accept the duties as Librarian effective Dec. 1st 1943 at the salary offered.

Motion by Morrison, seconded by Lewis that the Administration Committee approach ~~and~~ Mrs. Snow regarding part time work assisting Mrs. Kemp and to secure her services if hours and salary at 50 cents an hour could be agreed upon.

Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter
Nays - none. Motion carried.

Motion by Morrison seconded by Meyer that the Administration Committee approach Miss Vincent of Proviso High School to take care of the book cataloging that may be required.

Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter
Nays - none. Motion Carried

Motion by Lewis, seconded by Schroeder that we adjourn. Vote: Ayes - Markus, Lewis, Schroeder, Morrison, Hunter, Nays - none. Motion carried.

Pres. Markus declared the meeting adjourned.

A.E. Schroeder, Sec.

Approved Dec 13 1943

Dec 13 1943

The regular meeting of the Board of Directors of the Bellewood Public Library was held Monday Dec 13 1943 at 8:00 P.M. in the Council Room of the Village Hall. Trustees Markus, Schroeder, Meyer Hunter and Librarian Kemp present. Trustees Lewis and Morrison absent.

The minutes of the meeting of Nov. 8th were read and approved.

The Librarian's monthly report was read and placed on file.

The Finance Committee approved and presented the following bills for payment.

1220	Western News Co	35.48
1221	Raylord Bros	7.60
1222	Remington Rand	8.50
1223	Edwin Allen Co	112.44
1224	Ice Bell Telephone Co	11.45
1225	Jessie L. Kemp	38.87
1226	Mrs. Helen Snow	8.75
1227	Jean Snow	2.50

Motion by Hunter, seconded by Meyer that above bills as presented by the Finance Committee be paid and that Sec. Pres. and Treas. be authorized to issue vouchers and checks in payment of same.

Vote: Ayes - Meyer, Markus, Schroeder, Hunter
Nays - none. Motion carried.

Motion by Hunter, seconded by Meyer that Librarian's Petty Cash be reimbursed to the amount of \$9.69 and that Sec. Pres. and Treas. be authorized to issue vouchers and check in payment of same.

Vote: Ayes - Meyer, Markus, Schroeder, Hunter
Nays - none. Motion carried.

Motion by Meyer seconded by Hunter that the Librarian be authorized to order books at a cost not to exceed 80⁰⁰ as recommended by the Book Committee on this date.

Vote: Ayes - Meyer, Markus, Schroeder, Hunter
Nays - none. Motion carried.

The Administration Committee reported a recommended adjustment in hours as suggested by the Librarian, which being in her opinion the actual time needed for the efficient operation of the library and also a consequential adjustment in salaries.

Library Hours as suggested:

1:00 to 5:30 and

7:00 to 9:00 Daily except Saturday

To be changed from
5:00 to 5:30 and

6:30 to 9:00 Daily except Saturday,

Number of Hours to be worked by the Librarian
and assistants and their salaries

Mrs. Kemp 32 hrs at \$99.75 per month

Mrs. Snow 17½ hrs at \$38.00 per month

Jan Snow 4 hrs per week at 50 cents an hour

The Committee also reported that Miss Vincent
of the Proviso High School Library had been
contacted regarding the necessary cataloging of
our books, but that she was unable to accept.
However the services of Mrs. Kuster were available
for this work at a rate of \$1.50 per hour and
recommended that we accept.

Motion by Meyer, seconded by Hunter that
the above report with recommendations regarding
Hours, Wages and Personnel as made by the
Administration Committee be accepted.

Vote: Ayes - Meyer, Markus, Schroeder, Hunter

Nays - none. Motion carried.

Motion by Schroeder, seconded by Meyer that
we adjourn

Vote: Ayes - Meyer, Markus, Schroeder, Hunter

Nays - none. Motion carried.

Pres. Markus declared the meeting adjourned.

W.B. Schroeder - Sec.

Approved Jan 10. 1944

Jan 10 1944

The regular meeting of the Board of Directors of
the Bellewood Public Library was held Mon. Jan 10
at 8:00 Pm. in the Council Room of the Village
Hall. Trustees Markus, Morrison, Schroeder
Lewis, Hunter and Librarian Kemp present.

Trustee Meyer absent.

The minutes of the meeting of Dec. 13th 1943
were read and approved

Librarian's report was read and placed on file

The Finance Committee approved and presented the following bills for payment

#1232	Western News Co	35.09
1233	Demo Library Supplies	7.25
1234	Remington Rand	1.50
1235	Library Efficiency Corp	2.50
1236	Edwin Allen Co	4.59
1237	Cless & Burras Stationery Co	9.23
1238	B. Kuster	36.75
#1239	Geas Snow	6.00

Motion by Hunter seconded by Lewis that above bills as presented by the Finance Committee be paid and that the Sec. Pres and Treas. be authorized to issue vouchers and check in payment of same.

Vote: Ayes - Markus, Morrison, Schroeder, Lewis, Hunter
Nays - none. Motion carried.

#1240 Motion by Lewis seconded by Hunter that Librarian's Petty Cash be reimbursed to the amount of \$5⁰⁰ and that Sec, Pres and Treas be authorized to issue vouchers and check in payment of same.

Vote: Ayes - Markus, Morrison, Schroeder, Lewis, Hunter
Nays - none. Motion carried.

#1241 Motion by Lewis seconded by Hunter that the Adm. Membership & Bulletin in the amount of \$5⁰⁰, be renewed and also that the Booklist in the amount of \$3⁰⁰ be paid and that the Sec, Pres and Treas. be authorized to issue vouchers and check in payment of same.

Vote: Ayes - Markus, Morrison, Schroeder, Lewis, Hunter
Nays - none. Motion carried.

Motion by Hunter seconded by Lewis that the Librarian be authorized to order books at a cost of approximately \$1⁰⁰ as recommended by the Book Committee on this date

Vote: Ayes - Markus, Morrison, Schroeder, Lewis, Hunter
Nays - none. Motion carried.

Motion by Morrison seconded by Lewis that the Librarian be authorized to send out books for rebinding at a cost of approximately 50⁰⁰

Vote: Ayes- Markus, Morrison, Schroeder, Lewis, Hunter
Nays- none. Motion carried.

Motion by Lewis, seconded by Hunter that we adjourn

Vote: Ayes- Markus, Morrison, Schroeder, Lewis, Hunter
Nays- none. Motion carried.

Pres. Markus declared the meeting adjourned.

W.E. Schroeder - Sec.

Approved Feb 14, 1944.

Feb. 14, 1944

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday Feb. 14 1944 at 8:00 P.M. in the Council Room of the Village Hall - Trustees Markus, Lewis, Schroeder, Meyer, Morrison, Hunter and Librarian Kemp were present.

The minutes of the meeting of Jan 10 1944 were read and approved.

The Librarian's report was read and placed on file.

The Secretary's and Treasurer's quarterly report were read and placed on file.

The finance Committee approved and presents the following bills for payment.

1246	Ill Bell Telephone Co	10.50
1247	Institute for Research	6.00
1248	E.P. Dutton Co	2.69
257 & 1249	Western News Co	38.73
1250	Edwin Allen Co	84.62
1251	Mrs. B. Kuster	31.25
1252	Joan Snow	5.25

Motion by Schroeder seconded by Meyer that above bills as presented by the finance Committee be paid and that the Sec.

President and Treasurer be authorized to issue vouchers and checks in payment of same.

Vote - Ayes. Markus, Lewis, Schroeder, Meyer, Morrison, Hunter.
Nays - None. Motion carried.

Motion by Lewis, seconded by Hunter that Librarian's Petty Cash be reimbursed in the amount of \$8.51 and that the Secretary President and Treasurer be authorized to issue vouchers and checks in payment of same.

1253

Vote - Ayes. Markus, Lewis, Schroeder, Meyer, Morrison, Hunter.
Nays - None. Motion carried.

Motion by Morrison, seconded by Lewis that Librarian be authorized to order books at a cost of \$61.53 as recommended by the Book Committee on this date.

Vote - Ayes. Markus, Lewis, Schroeder, Meyer, Morrison, Hunter.
Nays - None. Motion carried.

Motion by Morrison, seconded by Meyer that Librarian be authorized to have bound one year's issue of the Star Progress at a cost not to exceed \$5.00.

Vote - Ayes. Markus, Lewis, Schroeder, Meyer, Morrison, Hunter.
Nays - None. Motion carried.

Motion by Meyer, seconded by Morrison that Librarian be authorized to purchase supplies, such as Book Pockets, Book Cards and 500 #10 Envelopes.

Vote - Ayes. Markus, Lewis, Schroeder, Meyer, Morrison, Hunter.
Nays - None. Motion carried.

Motion by Morrison, seconded by Lewis that we adjourn.

Vote - Ayes. Markus, Lewis, Schroeder, Meyer, Morrison, Hunter.
Nays - None. Motion carried.

President Markus declared the meeting adjourned.
Attest. Schroeder. Sec.

Approved March 13, 1944

March 13 1944

The regular meeting of the Board of Directors of the Bellewood Public Library was held Monday March 13 1944 at 8:00 P.M. in the Council Room of the Village Hall. Trustees Markus, Lewis, Schroeder, Meyers, Morrison, Hunter and Librarian Kemp were present.

The minutes of the meeting of Feb 14, 1944 were read and approved.

The Librarian's report was read and placed on file.

The Finance Committee approved and presented the following bills for payment.

1258	The Western News Co	39.26
1259	Gaylord Bros	8.95
1260	Ill. Bell Telephone Co	5.25
1261	Mrs. B. Kuster	29.75
1262	Jean Snow	6.75

Motion by Schroeder Seconded by Hunter that above bills as presented by the Finance Committee be paid and that the Secretary, President and Treasurer be authorized to issue vouchers and checks in payment of same.

Vote - Ayes: Markus, Lewis, Schroeder, Meyers, Morrison, Hunter

Nays - None. Motion carried.

Motion by Lewis, Seconded by Meyers that Librarian's Petty Cash be reimbursed in the amount of \$5.18 and that the Secretary, President and Treasurer be authorized to issue voucher and check in payment of same.

Vote - Ayes: Markus, Lewis, Schroeder, Meyers, Morrison, Hunter

Nays - None. Motion carried.

Motion by Hunter, Seconded by Lewis that Librarian be authorized to order Books at a cost of \$71.93 as recommended by the Book Committee.

Vote - Ayes: Markus, Lewis, Schroeder, Meyers, Morrison, Hunter

Nays - None. Motion carried.

Motion by Morrison, Seconded by Meyers, that the Melrose National Bank be named as a depository for the Library Board funds until further action by the Library Board.

Vale. Ayes: Markus, Lewis, Schroeder, Meyers, Morrison, Hunter, Nays. None. Motion carried.

Motion by Morrison seconded by Lewis that we change the following amendments of the Library Board By Laws to read -

Article 9 Section 1 to read "The Library Hours and reading room shall be open Monday to Friday including from 2:00 to 5:30 Pm. and 7:00 to 9:00 Pm."

Article 9 Section 5 to read "Any number of Books may be taken on an adult card when presented by an adult with the exception of seven day books of which only two to a card is permitted."

Article 9 Section 6 to read "Children are permitted to borrow five books at a time"

Article 9 Section 7 to read "Two magazines may be taken on each readers card in addition to books"

Vale. Ayes: Markus, Lewis, Schroeder, Meyers, Morrison, Hunter, Nays. None. Motion carried.

Motion by Lewis, seconded by Schroeder that we adjourn.

Vale. Ayes: Markus, Lewis, Schroeder, Meyers, Morrison, Hunter. President Markus declared the meeting adjourned.

A.E. Schroeder - Sec.

Approved Apr. 10, 1944

April 10, 1944

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday April 10, 1944 at 8:00 Pm. in the council Room of the Village Hall. Trustees Markus, Schroeder, Meyers, ~~Hunter~~, and Librarian Kemp were present. Trustees Lewis and Morrison were absent.

The minutes of the meeting of March 13 1944 were read and approved

The Librarian's report was read and placed on file.

The Finance Committee approved and presented the following bills for payment

1268	World Publishing Co	.91
1269	Wilcox Printing	3.00
1270	Edwin Allen Co	62.53
1271	Jeau Snow	9.00
1272	Western News Co	55.23
1273	Mrs. Kuster	20.00

Motion by Hunter, seconded by Meyers that above bills as presented by the Finance Committee be paid and that Secretary, President and Treasurer be authorized to issue vouchers and checks in payment of same.

Vote - Ayes: Markus, Schoeder, Meyers, Hunter
Nays - none. Motion carried.

1274 Motion by Hunter, seconded by Meyers, that Librarian Betty Cash be reimbursed in the amount of \$1.91 and that the Secretary, President and Treasurer be authorized to issue vouchers and check in payment of same.

Vote. Ayes: Markus, Schoeder, Meyers, Hunter
Nays - none. Motion carried.

Motion by Schoeder, seconded by Hunter, that the Librarian be authorized to send out 51 books for rebinding.

Vote. Ayes: Markus, Schoeder, Meyers, Hunter
Nays - none. Motion carried.

Motion by Hunter, seconded by Meyers that the Librarian be authorized to purchase books at a cost of \$51.87 as recommended by the Book Committee on this date.

Vote. Ayes: Markus, Schoeder, Meyers, Hunter
Nays - none. Motion carried.

Motion by Meyers, seconded by Hunter, that Books be audited after April 30 and that the Treasurer be authorized to contact auditor - P.J. Carter Co and arrange to have same completed by annual meeting

Vote - Ayes: Markus, Schroeder, Meyer, Hunter.
Nays: none. Motion carried.

Motion by Meyer, seconded by Schroeder that the Librarian be authorized to renew the subscription to the Star Progress for 3 years at \$2.⁰⁰

Vote - Ays: Markus, Schroeder, Meyer, Hunter.
Nays - none. Motion carried.

Motion by Meyer seconded by Hunter that the Librarian be authorized to order two sections of Book Shelving at \$19.⁰⁰ and one additional plain end.

Vote - Ays: Markus, Schroeder, Meyer, Hunter.
Nays - none. Motion carried.

Motion by Meyer, seconded by Meyer that we adjourn

Vote - Ays: Markus, Schroeder, Meyer, Hunter.
Nays - none. Motion carried.

President Markus declared the meeting adjourned

A.E. Schroeder. Secretary

Approved May 8, 1944

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday May 8, 1944 at 8:00 P.M. in the Council Room of the Village Hall. Trustees Markus, Schroeder, Meyer, Lewis, Morrison and Librarian Kemp were present. Trustee Hunter was absent.

The minutes of the meeting of April 10, 1944 were read and approved

The Librarian's report was read and placed on file.

The Secretary's quarterly report was read and placed on file.

The President's annual report was read and placed on file.

The Treasurer reported that due to labor conditions the audit of the Library books from P.J. Carter Co. were not ready for this

meeting, but would be as soon as possible, sometime in May.

The finance Committee approved and presented the following bills for payment.

check 1279	Western News Co	\$62 ⁴⁰
1280	Lee Bell Telephone Co	540
1281	Jeau Snow	3 ⁰⁰
1283	Wilcox Printing Co	2 ⁰⁰
1285	Mrs. B. Kuster	27 ⁵⁰

Motion by Lewis, seconded by Meyers that above bills as presented by the Finance Committee be paid and that Secretary, President and Treasurer be authorized to issue vouchers and checks in payment of same.

Vote - Ayes - Markus, Schroeder, Meyers, Lewis, Morrison
Nays - None. Motion carried.

Motion by Morrison, seconded by Lewis that Librarian be authorized to purchase books at a cost of \$80⁶⁹ as recommended by the Book Committee on this date.

Vote - Ayes: Markus, Schroeder, Meyers, Lewis, Morrison
Nays - None. Motion carried.

1284 Motion by Lewis seconded by Meyers that Librarian Petty Cash be reimbursed in the amount of \$8 and that Secretary, President and Treasurer be authorized to issue vouchers and check in payment of same.

Vote - Ayes: Markus, Schroeder, Meyers, Lewis, Morrison
Nays - None. Motion carried.

Motion by Schroeder, seconded by Lewis that we renew Fire Insurance Policy for \$3800.00 with Co. Mink

Vote - Ayes: Markus, Schroeder, Meyers, Lewis, Morrison
Nays - None. Motion carried.

Librarian reported that the following number of Bellwood Library books had been lost by the different schools in Bellwood:

Lincoln 4

Wilson 5

Mc Kinley 6

Jefferson 20

Motion by Morrison, seconded by Meyers that due to the heavy losses of books in comparison to other schools, that the Jefferson School be billed for $\frac{1}{2}$ of cost of books lost.

Vote - Ayes: Markus, Schroeder, Meyers, Lewis, Morrison
Nays: none. Motion carried.

Motion by Lewis, seconded by Morrison that the Librarian be given two weeks and that Mrs. Snow be given one weeks vacation with pay at the prevailing rate of pay. The vacation to be taken at the convenience of the Librarian.

Vote - Ayes: Markus, Schroeder, Meyers, Lewis, Morrison
Nays: none. Motion carried.

Conforming to the wishes of Mrs. Kemp who did not wish to continue as full time Librarian, but would continue as part assistant Librarian it was recommended by the Administration Committee that we change the Library Personnel and Hours as follows.

Mrs. B. Kuster as Librarian at \$100.00 per mo for 20 hr. wk.

Mrs. Kemp - Assistant Librarian at \$60.00 per mo. for 20 hr. wk.
also all homework and mending by
Mrs. Kemp at 50 cents per hour.

Mrs. Esther Kaves - 4 hours per wk at 50¢ per hour.

Motion by Meyers, seconded by Lewis that ^{we} accept the above recommendations, effective Aug. 1, 1944

Vote - Ayes: Markus, Schroeder, Meyers, Lewis, Morrison
Nays: none. Motion carried.

Motion by Morrison, seconded by Meyers that the Librarian be authorized to send 50 books for rebinding and that hereafter she be authorized to send not over 50 books each month subject to the approval of the Administration Committee

Vote - Ayes: Markus, Schroeder, Meyers, Lewis, Morrison
Nays: none. Motion carried.

Motion by Morrison seconded by Lewis that we adjourn sine die.

Vole. Ayes: Markus, Schroeder, Meyer, Lewis, Morrison
Nays: None. Motion carried.

President Markus declared the meeting adjourned.

A. E. Schroeder - Secretary.

Approved June 12th 1944

May 8th 1944

The annual meeting of the Board of Library Directors of the Village of Bellwood was held Monday Evening, May 8th, 1944 at 9:25 P.M. in the Council Room at the Village Hall.

Secretary A. E. Schroeder opened the meeting.

Mrs. Jessie Kemp, Librarian, acted as Secretary pro tem
Trustees present: Morrison, Markus, Lewis, Schroeder, Meyer. Hunter was absent.

Nomination for President:

Markus nominated Schroeder for President.

The nomination was seconded by Lewis.

Meyer moved that the nomination be closed and that the Secretary cast a unanimous ballot for Schroeder as President.

Vote :- Ayes: Morrison, Markus, Lewis, Meyer

Not voting: Schroeder. Nays: None Motion carried

The Secretary did cast a unanimous ballot for Schroeder as President.

Nominations for Vice President, Secretary and Treasurer:

Morrison made a motion seconded by Markus to nominate Lewis as Vice-President. Meyer as Secretary and Hunter as Treasurer.

Markus moved that the nominations be closed and that the Secretary cast a unanimous ballot for Lewis as Vice President, Meyer as Secretary and Hunter as Treasurer.

Vote: Ayes - Morrison, Markus, Lewis, Meyer, Schroeder. Nays: None. Motion carried.

The Secretary did cast a unanimous ballot for Lewis as Vice President, Meyer as Secretary and

Hunter as Treasurer.

At this point the meeting was taken over by the newly elected officers.

The Librarian's annual report was read and placed on file.

Motion by Markus, seconded by Lewis, that the Treasurer be bonded in the amount of \$2,000.00 and that the bond be written by Hunter & Co.

Vote: Ayes: Morrison, Markus, Lewis, Schroeder, Meyer. Nays: None. - Motion Carried.

Motion by Markus, seconded by Morrison that the Finance Committee be authorized to prepare a budget using the full 1.8 mills as a basis for levy and present the budget to the Village Clerk.

Vote: Ayes: Morrison, Markus, Lewis, Schroeder, Meyer. Nays: None - Motion Carried.

President Schroeder appointed committees for the ensuing year as follows:

Book Committee: Lewis - Chairman
Morrison

Administration } : Hunter
Committee } Markus Chairman
Meyer
Lewis

Publicity Committee: Hunter Chairman
Meyer
Markus

Finance Committee: Lewis - Chairman
Markus -
Morrison

President Schroeder declared the meeting adjourned.

P. H. Meyer Secretary

approved June 12th 1944

June 12th 1944

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday, June 12th, 1944 at 8:00 P.M. in the counsel room of the village Hall. Trustees Schroeder, Lewis, Meyer, Hunter, Markus, Morrison and Librarian ~~Kemp~~ were present. Librarian Kuster was present in the latter part of the meeting.

The minutes of the regular meeting of May 8th were read and approved.

The minutes of the annual meeting of May 8th were read and approved.

The treasurer reported a balance of \$824.84

The Librarian's reports were read and placed on file.

Motion by Lewis, seconded by Markus, that Librarian be authorized to purchase books in the amount of \$152.08 as recommended by the Book Committee on this date.

Vote in Ayes - Schroeder, Lewis, Meyer, Hunter, Markus, Morrison. Nays None Motion carried.

Motion by Markus, seconded by Meyer, that we pay telephone bills as they come due during the months of July and August also that we pay library insurance bill of \$25.31 when bill is presented, when approved by the Finance Committee, and that Secretary, President and Treasurer be authorized to issue vouchers and checks in payment for same.

Vote: Ayes - Schroeder, Lewis, Meyer, Hunter, Markus, Morrison Nays - None Motion carried.

Motion by Morrison seconded by Hunter, that as soon as inventory has been taken the librarian be authorized to place orders for library and school books not to exceed an amount of \$100.00 subject to approval of the Book Committee. Vote: Ayes - Schroeder, Lewis, Meyer, Hunter, Markus, Morrison Nays - None Motion carried.

Motion by Morrison, seconded by Lewis, that the H.W. Wilson printed cataloguing service be adopted and coupons in the amount of \$25.50 be purchased and that Secretary, President and Treasurer be authorized to issue vouchers and check in payment of same. Vote: Ayes - Schroeder, Lewis, Meyer, Hunter, Markus, Morrison Nays - None Motion carried.

No expenditures from petty cash were made in the month of May.

Mrs. Kuster presented a plan for sending books to servicemen thru volunteer donations. The matter was referred to the publicity and administration committees.

The Finance Committee approved and presented the following bills for payment:

1289	Western News Co	\$ 57.92
1290	Edwin Allen Co	19.89
1291	Mrs Kuster - Cataloging	31.50
1292	P. J. Carter - For Audit	30.00
1293	Illinois Bell Telephone Co.	5.45

Motion by Morrison, seconded by Markus that the audit report be accepted with correction on page 2 as follows: Amounts representing additions to book inventory and furniture amount of \$769.64 and \$178.15 to be changed to \$723.14 and \$24.75 respectively. Vote - Ayes - Schroeder, Lewis, Meyer, Hunter, Markus, Morrison. Nays - None - Motion carried.

Motion by Hunter, seconded by Meyer, that Treasurers report be published in the Star Progress at a cost not to exceed \$10.00. Vote: Ayes - Schroeder, Lewis, Meyer, Hunter, Markus, Morrison. Nays: None - Motion carried.

The following proposed budget for the fiscal year, May 1, 1944 to April 30, 1945, was submitted by the Finance Committee:

Librarians Salary	\$ 2,000.00
Assistant Librarians Sal.	1600.00
Misc. Help Salaries	500.00
Janitor's Salary	200.00
Rent	300.00
Books	2500.00
Periodicals	150.00
Rebinding	700.00
Supplies	250.00
Furniture	250.00
Insurance	50.00
Telephone	100.00

Transportation of books	50.00
Painting	50.00
Stationery	50.00
Auditing	50.00
Miscellaneous	100.00
Total	\$ 8900.00

Motion by Lewis, seconded by Morrison, that the budget be approved. Vote: Ayes - Schroeder, Lewis, Meyer, Hunter, Markus, Morrison. Nays None. Motion carried.

A request by Mr. Gurschke, the library janitor, for increase in salary was discussed. The matter was referred to the Administration Committee.

President Schroeder declared the meeting adjourned at 10:30 P.M.

O. Meyer Secretary

Approved 9-11-44

Sept 11th 1944

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday Sept 11th 1944 at 8:00 P.M. in the council room of the village hall. Trustees Schroeder, Lewis, Meyer, Hunter, Markus and Librarian Kuster were present. Trustee Morrison was absent.

The minutes of the regular meeting of June 12th were read and approved.

The Secretaries and treasurers reports of May 1st thru July 31st were read and placed on file.

The Librarian's reports were read and placed on file.

Motion by Markus seconded by Lewis that superintendents from school districts 87 and 88 be contacted by Librarian and informed that schools must assume cost of books lost.

Vote: Ayes - Lewis, Markus, Hunter, Schroeder, Meyer. Nays: None. Motion carried.

Motion by Markus seconded by Lewis that Carol Holte be engaged to conduct the childrens story hour and paid fifty cents for each engagement. to be paid from petty cash.

Vote: Ayes - Lewis, Markus, Hunter, Schroeder, Meyer. Nays: None. Motion carried.

Motion by Lewis seconded by Hunter that the book list

submitted by the book committee on this date totaling \$67 ²¹/₁₀₀ be approved. Vote: Ayes - Lewis Markus Hunter, Schroeder Meyer. Nays None - Motion Carried.

Motion by Markus seconded by Meyer that the Librarian be authorized to engage a carpenter to erect the new book shelves. Vote Ayes Lewis, Markus, Hunter Schroeder Meyer Nays None Motion carried.

The finance Committee approved and presented the following bills for payment.

1312	The Western News Co.	201.94
1313	The H. W. Wilson Co.	10.00
1314	Remington Rand Inc.	43.50
1315	Mayfair Agency	43.00
1316	Edw Allen Co.	59.33
1317	Wilcox Printing Co.	10.00.

Motion by Lewis seconded by Hunter that the bills as presented by the Finance Committee be paid and that Sec. Pres. and Treasurer be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Lewis Markus Hunter Schroeder Meyer. Nays: None - Motion carried

1318 Motion by Meyer seconded by Hunter that the petty cash fund be reimbursed in the amount of \$13.61 and that Sec. Pres. and Treasurer be authorized to issue vouchers and check in payment of same. Vote: Ayes - Lewis, Markus, Hunter, Schroeder, Meyer. Nays: None Motion Carried.

Village President Mink was called into the meeting to discuss rent and decorating of the Library room.

Motion by Markus seconded by Hunter that secretary write the village board and ask that library be decorated. Vote: Ayes - Lewis, Markus, Hunter, Schroeder, Meyer. Nays: None - Motion carried.

1319 Motion by Lewis seconded by Markus that rent be paid for six months period from Feb 1st to ^{Aug.} Sept 1st 1944 amounting to \$150⁰⁰ and that Sec. Pres and Treasurer be authorized to issue voucher and check in payment of same. Vote Lewis, Markus, Hunter, Schroeder, Meyer. Nays: None - Motion carried

Pres. Schroeder declared the meeting adjourned at 10:00 P.M.

Respectfully Submitted

Approved Oct. 9th 1944 *G. Meyer* Sec.

Oct. 9th 1944

The regular meeting of the Board of Directors of the Bellwood Public Library was held on Monday Oct 9th 1944 at 8:30 P.M. in the Council room of the village hall. Trustees Lewis, Hunter, Morrison, Schroeder, Meyer and Librarian Kuster were present. Trustee Markus was absent.

The minutes of the regular meeting of Sept 11th were read and approved.

The Librarian's report was read and placed on file.

Motion by Morrison seconded by Hunter that the Secretary be authorized to write a letter of thanks to Miss Mary E. Hughes, Librarian, Winnetka Public Library for books donated to our library. Vote: Ayes - Lewis, Hunter Morrison Schroeder Meyer Nays: None Motion Carried

Motion by Lewis seconded by Morrison that Librarian be authorized to purchase books at a cost of \$104.21 as recommended by the book committee on this date.

Vote Ayes Lewis, Hunter Morrison Schroeder Meyer. Nays: None Motion carried.

The Finance Committee approved and presented the following bills for payment:

1323	Collector of Internal Revenue	99.00
1324	Western News Co	121.54
1325	Remington Rand Inc	2.85
1326	Cadmus Books	2.25
1327	Ill. Bell Tel. Co.	5.55
1328	Jessie L. Kump (Home Work)	5.75

Motion by Lewis seconded by Hunter that above bills as presented by the finance committee be paid and that Sec. Pres. and Treasurer be authorized to issue vouchers and checks in payment of same. Vote: Ayes - Lewis Hunter, Morrison, Schroeder, Meyer. Nays: None Motion Carried

Motion by Morrison seconded by Meyer that Librarian's Petty Cash Fund be reimbursed in the amount of

1329

\$24.72 and that Secr. Pres. and Treasurer be authorized to issue voucher and check in payment of same.

Vote: Ayes: Lewis, Hunter, Morrison, Schroeder Meyer.

Nays: None - Motion Carried.

Motion by Hunter seconded by Lewis that the board members assemble at the library at 7:00 P.M. some evening at the convenience of the Librarian to wrap books donated to overseas servicemen and that the library assume cost of postage to be paid from petty cash. Vote: Ayes: Lewis, Hunter, Morrison, Schroeder Meyer. Nays: None Motion Carried.

Motion by Morrison seconded by Lewis that the Librarian be authorized to purchase supplies amounting to approximately \$40.00. Vote: Ayes: Lewis, Hunter, Morrison, Schroeder, Meyer. Nays: None Motion carried.

Librarian Kuster proposed the procurement of shelving or racks for easy books. The matter was referred to the administration committee.

President Schroeder declared the meeting adjourned at 9:35

Respectfully submitted

Approved 11-13-44

PT Meyer Secr.

Nov. 13th 1944

The regular meeting of the Board of Directors of the Bellwood Public Library was held Monday Nov 13th 1944 at 8:15 P.M. in the council room at the village hall.

Trustees Morrison, Hunter, Markus, Schroeder, Meyer and Librarian Kuster were present. Trustee Lewis was absent.

The minutes of the regular meeting of Oct 9th were read and approved.

The secretaries, treasurers and librarians reports were read and placed on file.

A check in the amount of \$13.75 was reported received from the Board of Education, District 87 for 23 books lost at the Jefferson School.

Motion by Morrison seconded by Hunter that Librarian be authorized to purchase books in the amount of \$70.86 as recommended and approved by the book committee on