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Annual/ Regular
Meeting Minutes
May 16, 2023

Mrs. Smith, President, called the Bellwood Public Library Annual Organization Board meeting to order at 6:31 p.m.

Present:

Ms. Felicia Chase-Trustee Elect via FaceTime
Ms. Mary Clements
Ms. Maria Perez
Ms. Constance Riales
Mr. Reginald Stewart
Mrs. Dorothy Smith

Absent: Pastor Michael Horton

Also in attendance: Library Director Amy Crump, Administrative Assistant Lili Savage, and Library Attorney Dee Jarad and 20 guests.

Public Comment: None

Annual Organization Meeting of the Board:

Swearing –In of the newly elected Trustees by Judge Gay Chase: Mrs. Smith, Ms. Riales, Ms. Felicia Chase (via FaceTime on Mayor Harvey’s cell phone.)

Bellwood Village Clerk Moreland presented certificates from Clerk Yarbrough to the new sworn in Trustees.

Election of Officers:

A motion was made by Ms. Clements, seconded by Mr. Stewart to elect Ms. Constance Riales as President.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed

A motion was made by Ms. Riales, seconded by Ms. Clements to elect Ms. Maria Perez as Vice-President.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed

A motion was made by Ms. Riales, seconded by Ms. Clements to elect Mr. Reginald Stewart as Secretary.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed

A motion was made by Ms. Riales, seconded by Ms. Chase to elect Ms. Mary Clements as Treasurer.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed

Appointment of Standing Committees by President for 2023-2024

1. Administration Committee

Chairperson Mrs. Smith

Committee member Ms. Perez

2. Building and Grounds Committee

Chairperson Ms. Chase

Committee member Pastor Horton

3. Finance Committee

Chairperson Ms. Clements
Committee member Mr. Stewart

4. Planning and Development Committee

Chairperson Mr. Stewart
Committee member Ms. Chase

5. Public Relations and Legislation Committee

Chairperson Ms. Perez
Committee member Ms. Clements

A motion was made by Ms. Riales, seconded by Ms. Perez to adjourn the Annual Organization Board Meeting at 6:46 p.m.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mrs. Smith

NAYS: 0:

ABSTAIN:0:

ABSENT: 1: Pastor Horton

The motion passed.

Outgoing President Smith thanked the Trustees, staff and community for their support as president during her 16 years on the Board.

The regular meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6: 46 p.m. by Ms. Riales, President.

A roll call vote was taken.

Present:

Ms. Felicia Chase-Via FaceTime

Ms. Mary Clements

Ms. Maria Perez

Ms. Constance Riales

Mr. Reginald Stewart

Mrs. Dorothy Smith

Absent: Pastor Michael Horton

Also in attendance: Library Director Amy Crump, Administrative Assistant Lili Savage, and Library Attorney Dee Jarad and 6 guest.

Public Comment: None

A motion was made by Mr. Stewart, seconded by Ms. Clements to approve the board meeting minutes for April 11, 2023.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Finance Committee Report:

Ms. Clements gave the finance report which included: Reports of Bills: #833, 833-A, & 833-B. The following reports of bills were submitted, copies of which are included as part of these minutes:

#833 (Bill List) in the amount of	\$ 358,822.35
#833-A (Payroll) in the amount of	\$ 68,337.73
#833-B (Checking) in the amount of	\$ 0.00
TOTAL:	\$ 427,160.08

A motion was made by Mr. Stewart, seconded by Mrs. Smith for approval of Bills-Reports #833, 833-A, 833-B. The Treasurer's Report will be filed for Audit.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Committee Reports:

a. Administration Committee (Chair: Mrs. Smith)

i. No meeting in May. Nothing to report.

b. Building and Grounds Committee (Chair: Ms. Chase)

i. No meeting in May. Nothing to report.

c. Finance Committee (Chair: Treasurer Clements)

i. No meeting in May. Nothing to report.

d. Planning and Development Committee (Chair: Secretary Stewart)

i. No meeting in May. Nothing to report.

e. Public Relations and Legislation Committee (Chair: Vice-President Trustee Perez)

- i. No meeting in May. Nothing to report.

Unfinished Business: None

New Business:

Discussion about the purchase of stage for meeting room. No action taken.

A motion was made by Mrs. Smith, seconded by Ms. Perez for approval of Meeting Room Policy.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

A motion was made by Mr. Stewart, seconded by Ms. Perez for approval of Revised Study Room Policy.

A roll call vote was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:

ABSTAIN: 0:

ABSENT: 1: Pastor Horton

The motion passed.

Communication/Announcements: Thank you card to the board from Trustee Clements was read.

Library Director Report: The report is posted on the Bellwood Public Library's web page.

Public Comment: A visitor commented on the renovation of the library. Outstanding job!

Adjournment: Mr. Stewart moved to adjourn the meeting, Ms. Clements seconded the motion.

The meeting adjourned at 7:10 p.m.

A roll call was taken.

AYES: 6: Ms. Chase, Ms. Clements, Ms. Perez, Ms. Riales, Mrs. Smith, Mr. Stewart

NAYS: 0:
ABSTAIN:0:
ABSENT:1: Pastor Horton,
The motion passed.

Reginald Stewart, Secretary