

Board Meeting
Minutes

October 17, 2005

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 6:05 p.m. by Vice President, Rev. Saffo in the Large Meeting Room.

Attendance: Present were: Ms. Archibald, Ms. Grundler, Rev. Saffo and Ms. Smith. Also in attendance were Mrs. Wooten, Director and Chris Smith, Recording Secretary

A motion was made by Ms. Archibald, seconded by Ms. Grundler to accept the consent agenda as printed.

Finance Committee Report:

A. Report of Bills # 623, #623-A, #623-B: The following reports of bills were submitted, copies of which are included as part of these minutes:

#623 in the amount of	\$ 37,003.00
#623-A in the amount of	\$ 38,547.85
#623-B in the amount of	\$ 233.35

TOTAL: \$ 75,784.20

A motion was made by Ms Grundler, seconded by Ms. Smith, to accept bills #623, #623-A and #623-B, that they be submitted for payment, and that the Library Board Treasurer and Library Board President be authorized to issue checks in payment of these bills. A roll call vote was taken.

B. Transfer of Funds: Ms. Archibald reported that an IPTIP transfer of \$100,000 was made on September 16, 2005 in order to meet library financial obligations. All the requirements for the per capita grant have been met and have obtained all necessary signatures.

C. Reinvestments: None

Other Committee Reports:

A. Administration Committee: Rev. Saffo reported that the current per capita grant application

requires that the Library Board review the publication "Trustee Facts File, Third Edition." An additional requirement is that the Board By-Laws be updated and approved. These requirements were discussed briefly at a previous Board meetings so that the deadline for submission of the grant of October 15, 2005 could be met.

A motion was made by Ms. Archibald, seconded by Ms. Grundler to approve the Board By-Laws. A roll call vote was taken.

AYES: 4: Ms. Archibald, Ms. Grundler, Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: Mr. Bryant and Pastor Horton

The motion carried by unanimous vote.

B. Building and Grounds Committee: Rev. Saffo reported that the library continues to experience problems with the outside lighting, including those on the storage building. New fixtures were installed a few months ago, but are not operating properly. An electrician will evaluate these lights and make recommendations to rectify the problems.

C. Public Relations and Legislation: Ms. Grundler reported that Try-It Illinois 2005 is the sixth annual database trial. This program offered by vendors and the Illinois State Library, makes various databases available for library staff and library users to access, evaluate and recommend for possible purchase by the local library. These electronic resources are of a wide scope of subject matter and are offered without charge during this trail period.

D. Planning and Development Committee: A motion was made by Ms. Smith, seconded by Rev. Saffo that the informational meeting concerning the library for the public not be rescheduled due to the white sox game falling on the same day. Instead a second public forum will be scheduled at a later date to give the residents ample opportunity to participate. A roll call vote was taken.

AYES: 4: Ms. Archibald, Ms. Grundler, Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: Mr. Bryant and Pastor Horton

The motion carried by unanimous vote.

E. Metropolitan Library System Committee: Ms. Smith reported that the System Wide Automation Network (SWAN) full participation agreement is ready for approval and signatures. This is a contract with MLS to continue the computer automation system that is the basis for shared resources throughout the membership. This online catalog contains more than one million titles of various library materials owned by MLS libraries. This document has been approved by the Metropolitan Library System Board and by the member administrators for submission to the respective Library Boards.

A motion was made by Ms. Smith, seconded by Ms. Archibald to sign the participation agreement and continue this service. A roll call vote was taken.

AYES: 4: Ms. Archibald, Ms. Grundler, Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: Mr. Bryant and Pastor Horton

The motion carried by unanimous vote.

Public Comment: None

Announcements: None

The next Board Meeting of the Bellwood Public Library Board will be held on Wednesday, November 9, 2005 at 7:00 p.m.

Adjournment: A motion was made by Ms. Archibald, seconded by Ms. Grundler, to adjourn the meeting. Voice vote: all ayes.

Rev. Saffo adjourned the meeting at 6:55 p.m.

Chris Smith, Recording Secretary