

Board Meeting
Minutes

November 9, 2005

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 7:04 p.m. by President, Arnie Bryant in the Large Meeting Room.

Attendance: Present were: Ms. Archibald, Mr. Bryant, Rev. Saffo and Ms. Smith. Also in attendance were Anthony Oliver, Project Manager, Mrs. Wooten, Director and Chris Smith, Recording Secretary

Pastor Horton arrived at 7:05 p.m.

A motion was made by Rev. Saffo, seconded by Ms. Smith to accept the consent agenda as printed.

Finance Committee Report:

A. Report of Bills # 624, #624-A, #624-B: The following reports of bills were submitted, copies of which are included as part of these minutes:

#624 in the amount of	\$ 36,650.66
#624-A in the amount of	\$ 37,782.83
#624-B in the amount of	\$ 911.31

TOTAL: \$ 75,344.80

A motion was made by Rev. Saffo, seconded by Pastor Horton, to accept bills #624, #624-A and #624-B, that they be submitted for payment, and that the Library Board Treasurer and Library Board President be authorized to issue checks in payment of these bills. A roll call vote was taken.

B. Transfer of Funds: Ms. Archibald reported that an IPTIP transfer of \$80,000 was made on October 20, 2005. Replacement taxes have been received from the Village in the amount of \$11,379.23. These funds were deposited into the Greater Chicago Bank library account.

A motion was made by Pastor Horton, seconded by Mr. Bryant to give a \$100 dollar year end bonus to the employees.

AYES: 5: Ms. Archibald, Mr. Bryant, Pastor Horton, Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: Ms. Grundler

The motion carried by unanimous vote.

A motion was made by Pastor Horton, seconded by Mr. Bryant to give the employees a 5% raise for the 2006 budget.

AYES: 5: Ms. Archibald, Mr. Bryant, Pastor Horton and Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: Ms. Grundler

The motion carried by unanimous vote.

C. Reinvestments: None

Other Committee Reports:

A. Administration Committee: Pastor Horton reported that all candidates interested in the Board vacancy have been contacted. It was requested that they supply a short biography or resume for review by the Board. They were informed that there were several candidates and therefore it was unclear if all would be contacted for an interview. This would depend upon the results of the review of documents submitted.

A motion was made by Mr. Bryant, seconded by Rev. Saffo to give the employees their total sick time at the beginning of the year.

AYES: 5: Ms. Archibald, Mr. Bryant, Pastor Horton and Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: Ms. Grundler

The motion carried by unanimous vote.

B. Building and Grounds Committee: Pastor Horton reported that a new electrical contractor has been consulted to solve the outside lighting problems. This situation is much improved even though it is yet to be completely corrected. All wiring and fixtures are very old and difficult to repair. Work will continue.

C. Public Relations and Legislation: Mr. Bryant reported the survey distributed at the public meeting for the new library building produced 4 people who are interested in working with the Bellwood 'Friends of the Library'. These residents will be contacted for a meeting to formally organize this group. Staff liaisons will also be recruited as members. This organization will need to be officially incorporated with the state of Illinois and request federal 501c3 non-profit status.

D. Planning and Development Committee: Rev. Saffo reported that the public meeting held on October 26, 2005 was considered a success. We are waiting for input from the village to schedule a second public meeting. Mr. Anthony Oliver gave updates on the library building project.

A motion was made by Rev. Saffo, seconded by Mr. Bryant to pay for a full page advertisement in the local newspaper promoting the new library.

AYES: 5: Ms. Archibald, Mr. Bryant, Pastor Horton and Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: Ms. Grundler

The motion carried by unanimous vote.

E. Metropolitan Library System Committee: Ms. Smith reported that MLS has received notice from ALA that the 2006 Conference will be held in New Orleans. ALA sent staff to the city to assess the damage and found that the hotel and convention center area were not heavily damaged. They were assured that all necessary repairs and inspections will be completed well before the Conference date. The city is even planning Mardi Gras for February, 2006.

Public Comment: Bellwood Resident, Ms. Wanda Gibson offered the suggestion of including a flyer about the library building project in the water bills issued by the village to insure that the residents are well informed.

Announcements: None

The next Board Meeting of the Bellwood Public Library Board will be held on Tuesday, December 6, 2005 at 7:00 p.m.

Adjournment: A motion was made by Mr. Bryant, seconded by Ms. Archibald, to adjourn the meeting. Voice vote: all ayes.

Mr. Bryant adjourned the meeting at 8:45 p.m.

Chris Smith, Recording Secretary