

Board Meeting
Minutes

December 6, 2005

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 7:32 p.m. by President, Arnie Bryant in the Large Meeting Room.

Attendance: Present were: Mr. Bryant, Ms. Grundler, Rev. Saffo and Ms. Smith. Also in attendance were Anthony Oliver, Project Manager, Mrs. Wooten, Director and Chris Smith, Recording Secretary

A motion was made by Rev. Saffo, seconded by Ms. Grundler to revise the consent agenda to allow Nancy from Knutte and Associates to review the annual audit for 2004.

Finance Committee Report:

A. Report of Bills # 625, #625-A, #625-B: The following reports of bills were submitted, copies of which are included as part of these minutes:

#625 in the amount of	\$ 37,969.47
#625-A in the amount of	\$ 39,956.46
#625-B in the amount of	\$ 686.90

TOTAL: \$ 78,612.83

A motion was made by Ms. Grundler, seconded by Rev. Saffo, to accept bills #625, #625-A and #625-B, that they be submitted for payment, and that the Library Board Treasurer and Library Board President be authorized to issue checks in payment of these bills. A roll call vote was taken.

B. Transfer of Funds: Mr. Bryant reported that an IPTIP transfer of \$80,000 was made on November 15, 2005. A draft of the Library's 2006 budget is ready for review. This document will need to be approved at the January, 2006 Board meeting.

C. Reinvestments: None.

Other Committee Reports:

A. Administration Committee: Mr. Bryant reported that the committee has received a listing of all

candidates interested in the Board vacancy including any resumes that were supplied. After further review, the committee will make recommendations to the full Board to interview the most qualified candidates.

B. Building and Grounds Committee: Mr. Bryant reported that the outside lighting situation appears to have been resolved for the present. ComEd was actually responsible for the major portion of the problem. After some adjustments were made, the lights have since worked properly. There was no charge for the work done by ComED. However, charges were incurred from the electrician that helped make that determination. Patrons and staff can now feel safer when walking from the parking lot to the library.

C. Public Relations and Legislation: Ms. Grundler reported that the Library currently owns over 1100 videos that are no longer in great demand. It is recommended that the rental fee for those items be changed from \$1.00 each to 2/\$1.00 the circulation period will be 1 week for the feature films and 3 weeks for educational films instead of the current 3 day loans. Late fees will be the same as books which is \$.10 per item per day instead of \$2.00 per item per day. The demand has switched to the DVD format for feature films, audio books and music CDs. The library's purchases reflect this demand and no longer are VHS videos being acquired. The DVD and CD rental policy will remain the same.

A motion was made by Ms. Smith, seconded by Ms. Grundler to change the rental fee of the videos.

AYES: 4: Ms. Grundler, Mr. Bryant, Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: 2: Pastor Horton and Ms. Archibald

The motion carried by unanimous vote.

D. Planning and Development Committee: Rev. Saffo reported that a referendum is being considered as an unequivocal measure of public support for a new library building. This would appear on the March 2006 ballot. Mr. Anthony Oliver gave updates on the library building project. (see attached)

A motion was made by Ms. Grundler, seconded by Rev. Saffo to do a telephone survey encouraged by the village to find out the village residents usage of the current library and level of interest in acquiring a new one.

AYES: 4: Ms. Grundler, Mr. Bryant, Rev. Saffo and Ms. Smith.

NAYS: 0

ABSENT: 2: Pastor Horton and Ms. Archibald

The motion carried by unanimous vote.

E. Metropolitan Library System Committee: Ms. Smith reported that on Sunday, October 9, a 3 inch water pipe broke in the ceiling of the MLS Burr Ridge office. There was major damage

to walls and carpet in two-thirds of the building. Many meetings and workshops had to be either cancelled or changed to another location. System delivery, however, was virtually uninterrupted and SWAN computer equipment escaped major damage. As of December 1, repairs were still incomplete. A delay in replacing the carpet was caused by a backlog due to the great demand in New Orleans.

Public Comment: None

Announcements: None

The next Board Meeting of the Bellwood Public Library Board will be held on Wednesday, January 11, 2006 at 7:00 p.m.

Adjournment: A motion was made by Rev. Saffo, seconded by Ms. Grundler, to adjourn the meeting. Voice vote: all ayes.

Mr. Bryant adjourned the meeting at 8:15 p.m.

Chris Smith, Recording Secretary