

Board Meeting
Minutes

September 13, 2006

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 7:03 p.m. by President, Arnie Bryant in the Large Meeting Room.

Attendance: Present were: Ms. Archibald, Mr. Bryant, Mrs. Smith, Ms. Grundler, and Mr. Ireland. Pastor Horton and Rev. Dr. Saffo were absent. Also in attendance were Anthony Oliver, Project Manager, Mrs. Wooten, Director and Chris Smith, Administrative Assistant.

A motion was made by Mr. Bryant, seconded by Ms. Grundler to accept the consent agenda as printed.

All Ayes.

Finance Committee Report:

A. Report of Bills # 634, #634-A, #634-B: The following reports of bills were submitted, copies of which are included as part of these minutes:

#634 in the amount of	\$ 46,131.27
#634-A in the amount of	\$ 41,220.72
#634-B in the amount of	\$ 152.70

TOTAL: \$ 87,504.69

A motion was made by Mr. Ireland, seconded by Ms. Grundler, to accept bills #634, #634-A and #634-B, that they be submitted for payment, and that the Library Board Treasurer and Library Board Secretary be authorized to issue checks in payment of these bills, pending the receipt of the treasurer's report. A roll call vote was taken.

AYES: 5: Ms. Archibald, Ms. Grundler, Mr. Ireland, Mrs. Smith and Mr. Bryant

NAYS: 0

ABSENT: 2: Rev. Dr. Saffo and Pastor Horton

The motion carried by unanimous vote.

B. Transfer of Funds: Ms. Archibald reported that an IPTIP transfer of \$85,000 was made on August 10, 2006.

C. Reinvestments: None.

Other Committee Reports:

A. Administration Committee: Mr. Bryant reported that a part-time computer assistant and a part time reference librarian has been hired.

B. Buildings and Grounds Committee: Mr. Bryant reported that on several occasions, the cleaning service has attempted to remove difficult spots from the carpeting, especially in the large meeting room because of the uncertainty of the timeline for a new building, the expense of new carpeting and padding is not recommended at this time. The Coca-Cola Co. has notified us that the volume of beverages purchased directly from them is too low to continue the lease of the coke machine. The feasibility of purchasing such a machine will be investigated before any action is taken.

C. Public Relations and Legislation: Ms. Grundler reported that the ILA conference will be held at Navy Pier, October 3-6

D. Planning and Development Committee: Project manager, Anthony Oliver, brought us up to date on the latest news on the building project.

Pastor Horton arrived at 7:16 p.m.

E. Metropolitan Library System: Mrs. Smith reported that MLS member libraries have had problems with fragile materials sent through the delivery being damaged. Items such as DVD's, videos and their cases are particularly susceptible to being chipped and / or broken. To remedy this, MLS is planning to make uniform packaging available at cost to be used by all libraries. MLS has provided a legal opinion that reproducing DVD's and / or videos for circulation is not recommended. It has many legal ramification that can be very costly to a library if faced with a law suit for copyright violations. Bellwood Public Library has not and will not be performing such task. Bellwood also will not knowingly circulate copies of such items borrowed from other libraries.

A motion was made by Mr. Ireland seconded by Ms. Archibald that a late fee fine of \$5.00 per day be applied to the Brookfield Zoo passes. A roll call vote was taken.

AYES: 6: Ms. Archibald, Ms. Grundler, Mr. Ireland, Mrs. Smith, Mr. Bryant and Pastor Horton

NAYS: 0

ABSENT:1: Rev. Dr. Saffo

The motion carried by unanimous vote.

New Business: None

Public Comment: None

Announcements: None

The next Board Meeting of the Bellwood Public Library Board will be held on Wednesday, October 11, 2006 at 7:00 p.m.

Adjournment: A motion was made by Ms. Grundler, seconded by Mrs. Smith, to adjourn the meeting. Voice vote: all ayes.

Mr. Bryant adjourned the meeting at 7:22 p.m.

Chris Smith, Recording Secretary