

Board Meeting
Minutes

November 8, 2006

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 7:20 p.m. by Ms. Grundler in the Large Meeting Room.

Attendance: Present Mr. Ireland, Ms. Grundler, Mrs. Smith and Mr. Bryant (by phone). Ms. Archibald, Rev. Dr. Saffo and Pastor Horton were absent. Also in attendance were Anthony Oliver, Project Manager, Mrs. Wooten, Director and Chris Smith, Administrative Assistant.

A motion was made by Mr. Ireland, seconded by Mrs. Smith to accept the consent agenda as printed.

All Ayes.

Finance Committee Report:

A. Report of Bills # 636, #636-A, #636-B: The following reports of bills were submitted, copies of which are included as part of these minutes:

#636 in the amount of	\$ 30,131.97
#636-A in the amount of	\$ 42,788.60
#636-B in the amount of	\$ 458.16

TOTAL: \$ 73,378.73

A motion was made by Mr. Ireland, seconded by Mrs. Smith, to accept bills #636, #636-A and #636-B, that they be submitted for payment, and that the Library Board Treasurer and Library Board Secretary be authorized to issue checks in payment of these bills, pending the receipt of the treasurer's report. A roll call vote was taken.

AYES: 4: Mr. Bryant, Mr. Ireland, Ms. Grundler and Rev. Dr. Saffo

NAYS: 0

ABSENT:3: Ms. Archibald, Rev. Dr. Saffo and Pastor Horton

The motion carried by unanimous vote.

B. Transfer of Funds: An IPTIP transfer of \$90,000 was made on October 12, 2006.

C. Reinvestments: None.

Other Committee Reports:

A. Administration Committee: A motion was made by Ms. Grundler, seconded by Mrs. Smith, to give the staff an annual raise of 5% to begin January 1, 2007. A roll call vote was taken.

AYES: 4: Mr. Bryant, Mr. Ireland, Ms. Grundler and Rev. Dr. Saffo

NAYS: 0

ABSENT:3: Ms. Archibald, Rev. Dr. Saffo and Pastor Horton

The motion carried by unanimous vote.

B. Buildings and Grounds Committee: Mrs. Smith reported that the custodian has discovered another leaky pipe. No repairs are planned immediately. A new locking cash box has been purchased as a replacement. The lock on the cash drawer has also been replaced as a result of suspected pilferage of library funds. These steps seemed to have rectified the shortages but the situation will continue to be monitored. The children's department has limited wireless Internet capabilities as a result of the installation of a small wi-fi system. The purchase and installation of this wi-fi equipment was completed for a fraction of the cost of a wired system.

C. Public Relations and Legislation: Ms. Grundler reported that the date to attend the presentation for the "Color Purple" is Sunday, June 17, 2007 at 7:30 p.m.

D. Planning and Development Committee: Ms. Smith reported the 'Friends of the Bellwood Public Library' continue to organize its forces with the main focus on acquiring a new building. Their immediate goal is to increase its numbers so that referendum information can be easily disseminated to the entire village. Project manager, Anthony Oliver, brought us up to date on the latest news on the building project.

E. Metropolitan Library System: Mrs. Smith reported that four library staff members from different departments were assigned to attend an all-day MLS workshop entitled 'Customer Service at your Library & Telephone, Email Etiquette.' These participants will be expected to share their experiences with the entire staff at the upcoming staff meeting.

New Business: None

Public Comment: None

Announcements: None

The next Board Meeting of the Bellwood Public Library Board will be held on Wednesday, December 13, 2006 at 7:00 p.m.

Adjournment: A motion was made by Mr. Ireland, seconded by Mrs. Smith, to adjourn the meeting. Voice vote: all ayes.

Mr. Ireland adjourned the meeting at 7:49 p.m.

Chris Smith, Recording Secretary