

Board Meeting
Minutes

March 8, 2006

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 7:12 p.m. by Vice President, Rev. Saffo in the Large Meeting Room.

Attendance: Present were: Ms. Archibald, Ms. Grundler, Ms. Smith, Rev. Saffo and Pastor Horton. Mr. Bryant was absent. Also in attendance were Anthony Oliver, Project Manager, Mrs. Wooten, Director and Chris Smith, Administrative Assistant.

A motion was made by Ms. Archibald, seconded by Ms. Grundler to accept the consent agenda as printed.

All Ayes.

Finance Committee Report: Ms. Archibald that a total of \$25, 288.85 in per capita grants has been awarded to the Bellwood Public Library from the Illinois State Library. These funds have so far been protected from the annual budget cuts by the Governor's office funneled through the State Library.

A. Report of Bills # 628, #628-A, #628-B: The following reports of bills were submitted, copies of which are included as part of these minutes:

#628 in the amount of	\$ 51,527.50
#628-A in the amount of	\$ 42,462.32
#628-B in the amount of	\$ 392.68

TOTAL: \$ 94,382.50

A motion was made by Ms. Grundler, seconded by Ms. Smith, to accept bills #628, #628-A and #628-B, that they be submitted for payment, and that the Library Board Treasurer and Library Board Secretary be authorized to issue checks in payment of these bills. A roll call vote was taken.

AYES: 5: Ms. Archibald, Ms. Grundler, Ms. Smith, Rev. Saffo and Pastor Horton

NAYS: 0

ABSENT: 1: Mr. Bryant

The motion carried by unanimous vote.

B. Transfer of Funds: An IPTIP transfer of \$80,000 was made on February 7, 2006.

C. Reinvestments: None.

Other Committee Reports:

A. Administration Committee: Pastor Horton reported that recently, the Library Board approved the reduction of the fee for the VHS format from \$1 each to 2/\$1. Upon further review of surrounding libraries and complaints by some patrons, it is suggested that the fee for DVD's and videos be eliminated entirely. This action is expected to increase circulation substantially. Well-informed patrons are traveling to libraries with free movie rental instead of using their local Bellwood library where fees are still in place. Originally fees were charged when this medium was very expensive to purchase. Libraries used the revenue to enlarge their collection of movies without the necessity of increasing the budget line for AV materials. Most of videos and DVDS now costs less than the price of books, therefore eliminating the need for this special fee. The overdue fine of \$2.00 per day will remain the same.

Mr. Bryant arrived at 7:21 p.m.

A motion was made by Ms. Smith, seconded by Pastor Horton, to eliminate the fee of movie rentals. A roll call vote was taken.

AYES: 6: Ms. Archibald, Ms. Grundler, Ms. Smith, Rev. Saffo, Pastor Horton and Mr. Bryant

NAYS: 0

ABSENT: 0

The motion carried by unanimous vote.

Mr. Bryant arrived at 7:21 p.m.

B. Buildings and Grounds Committee: Pastor Horton reported that unfortunately, the lower level of the library experienced some flooding during the heavy rains early in the month. The worst area was near the elevator from water coming in from the drain in the janitor's closet. Apparently the sump pump was unable to handle the sudden burst of rain water. The area near the small meeting room was also affected by water coming in due to a clogged outside drain. Both problems have since been corrected but there is the possibility of similar occurrences in the future.

C. Public Relations and Legislation: Ms. Grundler reported that a large display of the proposed new library building, including the site plan and the first and second floors, has been placed in a prominent place on the main floor across from the circulation desk. It is getting a lot of attention from the public and seems to be helpful in answering many of their questions. Hopefully, it will help them visualize the dream. Local newspapers have been very diligent in printing many positive press releases and favorable editorials on this library project.

Plans are complete for all those planning to attend the Public Library Association Conference in Boston on March 21-25. Anyone planning to attend PLA is reminded to vote early at your local village hall. PLA and ALA attendees are asked to remember the staff and the community by sharing any free library 'goodies' and books collected at these conferences. If you have not yet

finalized your plans for ALA in New Orleans, please do so as soon as possible with administrative staff.

D. Planning and Development Committee: Rev. Saffo reported that Saturday, March 18th has been set as the best time for a major publicity drive for the March 21st library building referendum. The Citizens' Referendum Committee is working very hard even though the group is small. All available Board members, their friends and neighbors, are urgently asked to give as much time as possible particularly on this day to assist in the disbursement of referendum materials throughout Bellwood. Off duty staff and their associates will also be encouraged to participate. When the referendum is approved, expressions of thanks and appreciation will be widely offered throughout the village with special gratitude to the Citizens' Referendum Committee.

Project Manager Anthony Oliver gave updates on the building projects. See Attached.

E. Metropolitan Library System: The Bellwood Public Library had 5 participants who traveled to the hugely successful Library Day in Springfield, IL Along with more than 600 other library associates from all across the state, they marched from the Lincoln Memorial to the State Capitol for a rally. Afterwards, they were able to visit their legislators to encourage them to support Illinois libraries. The Bellwood group talked to Representative Karen Yarbrough, but Senator Kimberly Lightford was not in her office at the time of their visit. Some librarians visited the office of Secretary of State Librarian, Jesse White, for photo opportunities. The proposed cuts of over \$500,000 for System Libraries has been restored. That cut would have amounted to over \$90,000 to MLS.

New Business: None

Public Comment: None

Announcements: None

The next Board Meeting of the Bellwood Public Library Board will be held on Wednesday, April 12, 2006 at 7:00 p.m.

Adjournment: A motion was made by Mr. Bryant, seconded by Ms. Smith, to adjourn the meeting. Voice vote: all ayes.

Mr. Bryant adjourned the meeting at 8:17 p.m.

Chris Smith, Recording Secretary