

Board Meeting
Minutes

July 12, 2006

David Ireland was sworn in at 7:10 p.m.

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 7:19 p.m. by President, Arnie Bryant in the Large Meeting Room.

Attendance: Present were: Ms. Archibald, Mr. Bryant, Ms. Smith, Ms. Grundler, Mr. Ireland and Pastor Horton. Rev. Saffo was absent. Also in attendance were Anthony Oliver, Project Manager, Mrs. Wooten, Director and Chris Smith, Administrative Assistant.

A motion was made by Mr. Bryant, seconded by Ms. Archibald to accept the consent agenda as printed.

All Ayes.

Rev. Saffo arrived at 7:20.

Finance Committee Report: An AT&T competitive grant application has been submitted to upgrade the Gates computers and purchase a wireless system for the library. Other computer related peripherals were also requested through this technology grant. A decision will not be available until November 2006.

A. Report of Bills # 632, #632-A, #632-B: The following reports of bills were submitted, copies of which are included as part of these minutes:

#632 in the amount of	\$ 57,596.95
#632-A in the amount of	\$ 63,855.59
#632-B in the amount of	\$ 281.84

TOTAL: \$ 121,734.38

A motion was made by Ms. Grundler, seconded by Mr. Ireland, to accept bills #632, #632-A and #632-B, that they be submitted for payment, and that the Library Board Treasurer and Library Board Secretary be authorized to issue checks in payment of these bills. A roll call vote was taken.

AYES: 7: Ms. Archibald, Ms. Grundler, Mr. Ireland, Ms. Smith, Mr. Bryant, Rev. Saffo, and Pastor Horton

NAYS: 0

ABSENT: 0

The motion carried by unanimous vote.

B. Transfer of Funds: An IPTIP transfer of \$95,000 was made on June 15, 2006.

C. Reinvestments: None.

Other Committee Reports:

A. Administration Committee: Kate Beauvoir was chosen by the search committee as the new Youth Services Librarian. The search committee consisted of the library director, the head of adult services, circulation manager as well as the outgoing children's librarian, Barbara Devereaux. Kate has a Master's Degree in Library and Information Science from Dominican University and the required knowledge and experience with children's services and children's literature.

Youth Services assistant, Lance Bridges, has a levy placed on his wages by the IRS as a result of unpaid taxes. As his employer, the Bellwood Public Library will pay the total amount of \$1,221.58 to the IRS and make deductions from the employee's salary until the library is reimbursed in full. The IRS stipulates that the employee be allowed to keep no more than \$325 from his paycheck according to his exemptions.

A motion was made by Mr. Ireland, seconded by Ms. Smith to hire a part time technology person to assist patrons using the computers. A roll call vote was taken.

AYES: 7: Ms. Archibald, Ms. Grundler, Mr. Ireland, Ms. Smith, Mr. Bryant, Rev. Saffo, and Pastor Horton

NAYS: 0

ABSENT: 0

The motion carried by unanimous vote.

Mr. Bryant turned the meeting over to Rev. Saffo.

Mr. Bryant left the meeting at 7:27.

B. Buildings and Grounds Committee: A large window panel on the front side of the building near the adult computer was broken near closing time on June 13, 2006 due to some kind of projectile thrown from the street. A police report was made and the window has since been replaced at a cost of \$386.

C. Public Relations and Legislation: All residents who worked with the Friends of the Bellwood Public Library to promote the library referendum have been sent letters informing them of the next meeting to be held in September 2006. The purpose of this meeting will be to formally incorporate with the State of Illinois and to encourage all attendees to continue as advocates for the library. Library Trustees and other interested community members are invited to join this group.

Four new Brookfield Zoo passes have been received by the library. These passes are not as lucrative as those previously distributed. The new passes do not cover parking or the visit to the

Hamill Family Play Zoo. They are only good for the general admission of 4 people instead of the previous 8. The library can continue to use the old passes until the community has been properly notified of the change. This will not occur until the Fall newsletter is distributed which means the old passes will be in use throughout the summer. Even though in the beginning these passes were not in great demand, they have since become one of the most popular services offered by the library.

A motion was made by Ms. Archibald, seconded by Ms. Smith to purchase two tickets for the lions club candle light bowl. A roll call vote was taken.

AYES: 6: Ms. Archibald, Ms. Grundler, Mr. Ireland, Ms. Smith, Rev. Saffo, and Pastor Horton

NAYS: 0

ABSENT: 1: Mr. Bryant

The motion carried by unanimous vote.

D. Planning and Development Committee: Project Manager Anthony Oliver gave a report on recent activity concerning this matter. See Attached.

E. Metropolitan Library System: Two workshops are scheduled at MLS on Friday, July 14 and Saturday, July 15. These workshops are for library directors and trustees with Friday being primarily for directors and Saturday being primarily for trustees. However, either can attend both if desired. The sessions are scheduled to take place from 9 a.m. to 3 p.m. for a fee of \$70 per person per day. Lunch and materials are included. This workshop fulfills the requirement that trustees must attend for the 2007 per capita grant. Other workshops will soon be scheduled.

New Business: None

Public Comment: None

Announcements: None

The next Board Meeting of the Bellwood Public Library Board will be held on Wednesday, August 9, 2006 at 7:00 p.m.

Adjournment: A motion was made by Rev. Saffo, seconded by Ms. Archibald, to adjourn the meeting. Voice vote: all ayes.

Rev. Saffo adjourned the meeting at 8:14 p.m.

Chris Smith, Recording Secretary