

Board Meeting
Minutes

April 11, 2007

The regular monthly meeting of the Board of Trustees of the Bellwood Public Library was called to order at 7:05 p.m. by Mr. Bryant in the Large Meeting Room.

Attendance: Present Mrs. Smith, Mr. Bryant, Rev. Dr. Saffo, Ms. Archibald. Ms. Grundler, Pastor Horton and Mr. Ireland were absent. Also in attendance was Mrs. Wooten, Director, Mrs. Randall, Administrative Assistant and Anthony Oliver, Project Manager.

A motion was made by Rev. Saffo, seconded by Ms. Archibald, to accept the consent agenda as printed. All Ayes.

Finance Committee Report: Read by Ms. Archibald.

A. Report of Bills # 641, #641-A, #641-B: The following reports of bills were submitted, copies of which are included as part of these minutes:

#641 in the amount of	\$ 52,476.97
#641-A in the amount of	\$ 43,979.61
#641-B in the amount of	\$ 338.74
TOTAL:	\$ 97,795.32

Mr. Ireland arrived at 7:07 p.m.

A motion was made by Mr. Ireland, seconded by Rev. Dr. Saffo, to accept bills #641, #641-A and #641-B, that they be submitted for payment, and that the Library Board Treasurer and Library Board Secretary be authorized to issue checks in payment of these bills, pending the receipt of the treasurer's report. A roll call vote was taken.

AYES: 5: Mrs. Smith, Ms. Archibald, Rev. Dr. Saffo, Mr. Bryant and Mr. Ireland

NAYS: 0

ABSENT: 2: Pastor Horton and Ms. Grundler

The motion carried.

The annual report, which is a prerequisite to the per capita application, is being completed by the staff.

B. Transfer of Funds: None.

C. Reinvestments: None.

Other Committee Reports:

A. Administration Committee: Mr. Ireland reported that several part-time library employees have been added to the IMRF state pension plan as their participation is no longer optional. All employees who work at least 1000 hours annually must contribute to this fund. One thousand hours averages to approximately 20 hours weekly. The employee contribution is 4.6% of wages earned and the library's share is .0823%. The library's share fluctuates annually and can sometimes reflect a drastic increase. These funds are currently sent to the Village to be reported to the State for investment.

B. Buildings and Grounds Committee: Mr. Ireland reported that proposals are being sought for the repair and resurfacing of the library parking lots. The south lot is in the greatest need of attention. The library custodian has completed the installation of large fluorescent lighting in the staff lounge. It will now be used as an alternate meeting room on a very limited basis.

C. Public Relations and Legislation: Mr. Bryant reported that the Bellwood Chamber of Commerce annually offers a \$1000 scholarship to a Bellwood resident entering a college or university in the fall. This year the Chamber has requested that the library accept completed applications and for the professional staff to make recommendations from the qualifying applicants. For the utmost fairness, copies will be made with names deleted during the review process. In past years, because the scholarship was only for Triton students, there was a serious lack of applicants. The Chamber of Commerce board recently voted to include other educational institutions to encourage more interest.

D. Planning and Development Committee: Rev. Dr. Saffo reported the 'Friends of the Bellwood Library' have been hard at work preparing for the April 17 election. Various local community groups have invited speakers to come to address the issue of the library referendum. One of the greatest supporters has been the Bellwood Chamber of Commerce by providing much needed financial support as well as helping to publicize the campaign for a new library building. David Ireland Agency has made 4 phones available for calls throughout the community to solicit votes for the library referendum over a 4 day period. Attorney Mike Duggan has supplied the library with the proper legal documents that are required to be posted regarding the upcoming election. Mr. Oliver gave updates on the building project.

E. Metropolitan Library System: Mrs. Smith reported that the library director and the safety/security manager attended a workshop at MLS regarding developing and/or updating a disaster plan. A disaster plan must be in place as a requirement for the 2007 per capita grant. Libraries are encouraged to use the 'dplan.org' website as a disaster planning tool. The Bellwood Public Library has a very limited disaster plan, including supplies, but will be updated according to current requirements.

New Business: Jimmi explained and passed out literature on the New Provision for the Open Meeting Act.

Public Comment: None

Announcements: None

The next monthly Board Meeting of the Bellwood Public Library Board will be held on Wednesday, May 9, 2007 at 7:00 p.m.

Adjournment: A motion was made by Ms. Archibald, seconded by Rev. Dr. Saffo, to adjourn the meeting. Voice vote: all ayes.

Mr. Bryant adjourned the meeting at 7:34 p.m.

Chris Randall, Recording Secretary